



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 March 21, 2017**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A.	OPENING PROCEDURES – 7:00 p.m.	
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D.	CONSENT ITEMS	15
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski

Superintendent

- 1.1. **Approval of Minutes** 16
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 29
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Expenditure Warrants** 31
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of February 2017.
- 2.3. **Approval/Ratification of Purchase Orders** 33
It is recommended that the Board of Education approve and ratify purchase orders for the month of February 2017 as presented in the item.
- 2.4. **Approval/Ratification of Revolving Cash Report** 42
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. **Acceptance of Donations** 44
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. **Approval of Consultants and General Service Providers** 45
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.7. **Authorization to Solicit Informal Bids through the CUPCCAC Process for 2017-18 Deferred Maintenance Projects** 47
It is recommended that the Board of Education authorize utilizing the CUPCCAC process to seek informal bids for certain 2017-18 Deferred Maintenance Projects. Separate items will be brought back to the Board for consideration of contract award at future meetings.
- 2.8. **Authorization to Sell/Dispose of Surplus Items** 49
It is recommended that the Board of Education declare the described items as surplus with an estimated value of up to \$2,910 and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.9. **Authorization to Solicit Informal Bids through the CUPCCAC Process for Replacement of the HVAC Split Systems in the Educational Resource Center** 52
It is recommended that the Board of Education authorize utilizing the CUPCCAC process to seek informal bids for replacement of HVAC Split Systems in the ERC. A separate item will be brought back to the Board for consideration of contract award at a future meeting.

Educational Services

- 3.1. **Approval of Agreement Providing for the Use of Clinical Facilities with Grossmont-Cuyamaca Community College District for Occupational Therapy Assistant Student Placement** 53
It is recommended that the Board of Education approve the Agreement Providing for the Use of Clinical Facilities with Grossmont-Cuyamaca Community College District for Occupational Therapy Assistant student placement for the period of March 22, 2017 to February 28, 2022.

- 3.2. **Approval of Agreement with Dannis Woliver Kelly for Legal Services** 58
It is recommended that the Board of Education approve the agreement with Dannis Woliver Kelly for legal services on an as-needed basis for the remainder of the 2016-2017 school year.

- 3.3. **Approval of Memorandum of Understanding with Alliant International University California School of Education for Placement of Practicum Students, Student Teachers, and Interns in the Teacher Credential, School Psychology and School Counseling Programs** 61
It is recommended that the Board of Education approve the Memorandum of Understanding with Alliant International University California School of Education for teacher, school psychologist and school counseling education fieldwork for the term July 1, 2017 through June 30, 2022.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 65
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.

- 4.2. **Approval of Short Term Positions** 67
It is recommended that the Board of Education approve the short term positions.

- 4.3. **Adoption of Resolution No. 1617-30 to Eliminate a Vacant Classified Non-Management Position** 68
It is recommended that the Board of Education adopt resolution no. 1617-30 to eliminate a vacant classified non-management position.

- 4.4. **Approval of 2017-2018 Classified Non-Management Calendar** 70
It is recommended that the Board of Education approve the 2017-2018 classified non-management calendar.

- 4.5. **Approval of Revisions to Director I, Curriculum & Assessment Title & Job Description** 72
It is recommended that the Board of Education approve revision to the Director I, Curriculum & Assessment title and job description.

- E. **DISCUSSION AND/OR ACTION ITEMS** 75
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. **Award of Bid for Installation of a Deep Irrigation Well at Sycamore Canyon School** 76
It is recommended that the Board of Education award Bid to Cascade Drilling/Technical Svcs and authorize issuing a Notice to Proceed for Phase I. Phase II would only be initiated if a sufficient flow of 90 gallons per minute or more is confirmed.

- F. **BOARD POLICIES AND BYLAWS** 77

- 1.1. **Second Reading New BP 3470: Debt Issuance and Management** 78
It is recommended that the Board of Education review, approve, and adopt the proposed new BP 3470, "Debt Issuance and Management," in a second reading as presented.

G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	88
H.	CLOSED SESSION	88
1.	<u>Public Employee Discipline/Dismissal/Release</u> (Gov't. Code § 54957)	
2.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
3.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
4.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	88
J.	ADJOURNMENT	88

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for April 4, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Levens-Craig
___ El-Hajj
___ Fox
___ Burns
___ Ryan

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the March 21, 2017, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events
2. Spotlight: Santee Santas Foundation
3. Spotlight on Education: Chet F. Harritt STEAM School
4. California Dashboard

DEVELOPER FEES COLLECTION REPORT
2016-17
CUMULATIVE THROUGH MARCH 9, 2017

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	10130 Woodpark Dr.	08/05/16	952	\$2,056.32	CP
	X	10140 Strathmore Dr.	08/09/16	766	\$1,654.66	SC
	X	Braverman Dr. (model home)	08/16/16	2,210	\$4,773.60	HC
	X	Braverman Dr. (model home)	08/16/16	2,554	\$5,516.64	HC
	X	Braverman Dr. (model home)	08/16/16	2,853	\$6,162.48	HC
	X	8746 Bushy Hill	08/24/16	16,982	\$36,681.12	CFH
	X	3943-3953 Magnolia Ave.	09/28/16	22,590	\$48,794.40	PD
	X	8931 Sunwood Dr.	11/08/16	1,068	\$2,306.88	CH
X		9480 Cuyamaca St.	11/09/16	5,079	\$1,777.65	RS
	X	1309 Rex Lane	01/04/17	640	\$1,382.40	PD
	X	9465 Mandeville Rd.	02/06/17	906	\$1,956.96	CH
	X	9233 Willowgrove	02/09/17	624	\$1,347.84	CH
	X	10647,10653,10655,10659,10671,10677 Braverman Dr	02/10/17	15,876	\$34,292.16	HC
X		9331 Mission Gorge Rd.	02/23/17	95	\$14.25	PA
	X	8600, 8604, 8608 Camden Drive	03/03/17	6,232	\$13,461.12	HC
TOTAL PAGE 1					\$162,178.48	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - March 21, 2017						
Group	Location	Date	Days	Time	Attend.	Fees Applied
Chet F. Harritt D C Meeting (Parents/Staff)	Classroom	3/9/17	Thursday	5:00 pm - 6:00 pm	50	
District Office City of Santee (4th of July Event)	Parking Lot	7/4/17	Tuesday	8:00 am - 10:00 pm	8,000	
Hill Creek PTSA (Father/Daughter Laser Tag)	Back Fields	3/24/17	Friday	5:00 pm - 9:30 pm	200	
Rio Seco PTSA (1-on-1 Basketball After School Hoops) City of Santee (4th of July Event)	Blacktop Parking Lot	4/24/17 - 6/5/17 7/4/17	Saturday Tuesday	2:50 pm - 3:50 pm 8:00 am - 10:00 pm	20 8,000	
Sycamore Canyon PTA (Mother/Son Event) PTA (Engineering for Kids)	Media Center Classroom	3/10/17 4/26/17 - 5/31/17	Friday Wednesday	5:30 pm - 8:00 pm 2:45 pm - 4:45 pm	80 - 100 6 - 12	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 3/10/2017
 Month 8 Week 4
 School Week 29

SCHOOL	REGULAR ED														SPECIAL ED										Total All							
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/10/17	03/18/16	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/10/17	03/18/16	# Diff	% Diff	03/10/17	03/03/17	# Diff
Cajon Park			111	96	90	102	120	112	95	109	94	932	952	-20	-2.1%	1	13	4	6	3	11	7	16	8	8	77	58	19	32.8%	1009	1005	3
Carlton Hills	23	24	77	70	77	58	44	47	42	64	55	581	568	13	2.3%	3	2	3	3	4	2	6	3	3	29	33	-4	-12.1%	610	606	4	
Carlton Oaks			75	81	75	65	87	75	97	87	118	760	777	-17	-2.2%	5	4	8	3	7	12	8	6	7	58	53	5	9.4%	818	820	-2	
Chet F. Harritt	24	23	80	83	80	76	54	53	62	60	64	659	643	16	2.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hill Creek	25	25	82	83	80	86	76	72	75	65	93	782	798	-4	-0.5%	1	2	1	2	4	6	2	0	0	0	18	17	1	5.9%	780	785	-5
Pepper Drive	25		110	108	87	139	114	102	114	91	72	962	912	50	5.5%	0	0	0	0	0	1	2	3	3	9	5	4	80.0%	971	969	2	
Pride Academy	21	23	73	68	59	61	76	55	51	55	45	587	584	3	0.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rio Seco			101	103	110	111	124	120	83	104	95	951	933	18	1.9%	5	1	1	5	7	13	7	7	8	54	58	-4	-6.9%	1005	1007	-2	
Sycamore Canyon		23	73	47	48	47	41	47	49	0	0	373	355	18	5.1%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	118	118	782	742	704	745	736	883	888	635	636	6567	6490	77	1.2%	2	28	12	18	18	35	37	39	27	20	245	224	21	9.4%	6812	6810	2
Alternative School			3	4	4	1	4	6	3	9	2	36	33	3	9.1%																	
Santee Success							1		2	3	3	9	9	0	0.0%																	
NPS												0	0					1		3		1		2	1	8	4	4	100.0%	8	8	0
SUBTOTAL			3	4	4	1	5	6	5	12	5	45	42	3	7.1%	0	0	1	0	3	0	1	0	2	1	8	4	4	100.0%	53	55	-2
TOTAL	118	118	785	746	708	746	741	889	893	647	641	6612	6532	80	1.2%	2	28	13	18	21	35	38	39	29	30	253	228	25	11.0%	6865	6865	0

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

SCHOOL	PK	EAK 4yo	Total All
Cajon Park	1	0	1010
Carlton Hills	0	0	610
Chet F. Harritt	0	2	661
Hill Creek	0	0	780
Prospect Ave	0	2	589
Sycamore Canyon	63	1	437
Total PK/EAK	64	5	

Total Enrollment Including PK
6934

Schedule of Upcoming Events

Date	Event
March 21	Student Forum; 6:00 p.m., ERC Board Meeting; 7:00 p.m.
March 23	Budget Advisory Committee (BAC); 6:00 p.m., DO Conf. Room
March 30	English Learner Reclassification Celebration; 6:00 p.m., Rio Seco School
April 4	Board Meeting; 7:00 p.m.
April 10 – 21	Spring Break – Schools Closed
May 1	Communication Committee; 3:30 p.m., ERC
May 2	Board Meeting; 7:00 p.m.
May 8	Character Education Committee; 4:00 p.m., at DO Conf. Room
May 11	District Advisory Committee (DAC) and Special Education Advisory meetings; 6:00 p.m., at ERC
May 12	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
May 16	Board Meeting; 7:00 p.m.
May 22	Wellness Committee; 3:30 p.m., Santee Success Program <i>(please note location change)</i>
May 23	Salute to Excellence; 5:30 p.m. (honoree reception); 6:00 p.m. (program); Carlton Oaks Country Club
May 25	Budget Advisory Committee (BAC); 6:00 p.m., Rio Seco MPR <i>(please note location change)</i>
May 29	Memorial Day Holiday – Schools and Departments Closed

Reports and Presentations Item B.2.
Prepared by Kristin Baranski
March 21, 2017

Spotlight: Santee Santas Foundation

BACKGROUND:

The Santee Santas Foundation is a local non-profit 501(c)(3) registered organization, providing help to members of our community living within the Santee School District and in need of assistance.

Santee Santas' signature effort is an annual holiday children's toy and food drive focused on bringing the Christmas spirit to some 300 families in our community. Their senior outreach program ensures seniors in our community who are living alone or in senior care facilities are not forgotten over the holidays.

Santee Santas is an all-volunteer organization, with school district employees, City of Santee staff, firefighters, local businesses, service organizations, mobile home parks and local citizens working together to make each year's endeavors successful.

Tonight, members of the Santee Santas Board of Directors will be present to share their gratitude for our continued partnership.

Agenda Item B.2.

Reports and Presentations Item B.3.
Prepared by Kristin Baranski
March 21, 2017

Spotlight on Learning: Chet F. Harritt STEAM

BACKGROUND:

Cognitively complex tasks, personalized learning, and accessible technology are the foundations of Santee School District's educational program. In our schools, students are asked to think differently about solving problems, apply learning to real-world situations, and purposefully collaborate with peers. As students deepen their understanding of Common Core State Standards and optimize their growth and performance on the Smarter Balanced Assessments (SBAC), the vision of a high-quality instructional program becomes a reality.

Along with academic excellence, schools provide a positive culture where students embrace the facets of character education in their daily interactions with others.

Tonight, Principal Tylen Hicks, and her team will spotlight student learning at Chet F. Harritt STEAM School.

Agenda Item B.3.

Report and Presentations Item B.4.
Prepared by Dr. Stephanie Pierce
March 21, 2017

California Dashboard

BACKGROUND:

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will present on the California Dashboard, the new accountability system as part of the Local Control Funding Formula.

Motion: _____ Second: _____ Vote: _____

Agenda Item B.4.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Kristin Baranski
March 21, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- March 14, 2017, special meeting minutes
- March 13, 2017, special meeting minutes
- March 7, 2017, special meeting minutes
- March 7, 2017, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 14, 2017
MINUTES

Rio Seco School
Multi-Purpose Room
9545 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Barbara Ryan, Member

Administration present via teleconference:

Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no comments.

C. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) ANNUAL REVIEW

The annual review of the Local Control Accountability Plan was conducted and stakeholder input was received.

D. ADJOURNMENT

With no further business to be discussed, the March 7, 2016 special meeting was adjourned at 7:20 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 13, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President Levens-Craig.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 3-1617

The Board entered closed session at 6:05 p.m. for to discuss student discipline hearings for student #s 3-1617. This matter was heard by the Santee School Board Members, Elana Levens-Craig, Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Levens-Craig announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:37 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Fox to expel student # 3 -1617 from the Santee School District for violation of California Education Code Sections 48900(b) Possessed, sold, or otherwise furnished a weapon or other dangerous object of no reasonable use to the pupil at school, 48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury, and 48900(k) Disrupted school activities, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Transfer to another school determined by administration through June 13, 2017. It will be determined at a later date whether student may return to Cajon Park School.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by June 13, 2017, for decision-making/peer pressure and intimidation/harassment.
- Complete all elements of this Rehabilitation Plan by June 13, 2017 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by March 17, 2017, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon successful completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Fox

Second: Ryan

Vote: 5-0

E. ADJOURNMENT

The March 13, 2017 special meeting was adjourned at 7:45 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 7, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present via teleconference:

Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda.

C. MEETING WITH PRINCIPALS

The Board of Education met with the Principals for discussion on the implementation of the District's major initiatives.

D. ADJOURNMENT

With no further business, the special meeting of March 7, 2017 was adjourned.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 7, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES – 7:00

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig invited the audience to recite the District Mission and announced Member El-Hajj would be arriving shortly.

3. Pledge of Allegiance

President Levens-Craig invited Nicholas Balaban, 6th grade student at Carlton Oaks School, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan</u>	<u>Aye</u>		<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>		<u>Levens-Craig</u>	<u>Aye</u>		<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj</u>	<u>Aye</u>			

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Spotlight on Education: PRIDE Academy

Terry Heck, Principal, and the PRIDE Academy team were present to spotlight the great things happening at their school. Their spotlight video showed how students and staff focus on project-based learning, growing socially, physically, and emotionally. Cameron Faiai, 7th grade student at PRIDE Academy, shared his appreciation of the PRIDE teachers and the positive impact on his academics.

3. Spotlight on Education: Carlton Oaks School

Andy Johnston, Principal, and his Carlton Oaks team were present to spotlight the great things happening at their school. Mr. Johnston acknowledged the student production team for their assistance in creating the video. Their spotlight video focused on literacy, professional development, developing a growth mind set, extending learning opportunities, and a caring community of learners at Carlton Oaks School.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Consultants and General Service Providers
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Authorization/Ratification to Piggyback on Bid for Purchase of Frozen Foods from A&R Foods
- 3.1. Annual Approval of Single Plans for Student Achievement
- 3.2. Approval of Nonpublic School Master Contract with Asepline School for Nonpublic School Services
- 3.3. Approval of Nonpublic School Master Contract Appendix A with San Diego Center for Children School for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of 2017- 2018 District School Calendar
- 4.3. Adoption of Resolution No. 1617-28 for Non-Reelection of Temporary Certificated Non-Management Employees
- 4.4. Adoption of Resolution No. 1617-29 to Eliminate Classified Non-Management Position and Reduce Work Hours for an Identified Classified Non-Management Employee

Member Ryan moved approval of consent items

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Educational Services

1.1. Middle School Elective Application: PRIDE Academy at Prospect Avenue School

Superintendent Baranski shared she was excited to see the elective opportunities being made available to the students. Dr. Stephanie Pierce, Assistant Superintendent, mentioned PRIDE Academy was present to share their middle school elective application; which was part of the LCAP Action/Service steps. She extended a welcome to Terry Heck, Principal, and the PRIDE Academy team.

DiAnn Albert, Vice Principal, shared PRIDE Academy's vision. Ms. Julie Boerman, videography teacher and Ms. Gilly Ryan, digital animation teacher, shared their elective classes are designed to inspire creativity, critical thinking, and problem-solving while exposing all students to a variety of technological, and artistic formats. These lifelong skills are valuable to their project based learning focus at PRIDE. Electives include the following:

- Videography - produce and create documentaries based on student interest topics.
- Robotics - engineer and code Arduinos to create robotic devices

- Buckets & Brushes - students learn drum line basics and create a variety of art pieces using different techniques
- Life Hacks - 21st century "Home Economics" explore budgeting, sewing skills, cooking techniques, and other life skills
- Digital Animation - from storyboard to animation- students will create digital animations

Ms. Boerman shared that student and community involvement was essential in selecting the electives. She mentioned students were surveyed to select electives of high-interest; and student and parent feedback continue to guide their decisions on what electives will be explored. Students display learning experiences for peers, staff, and family at campus events; and community members visit classes as guest speakers.

Ms. Ryan explained that students use the elective wheel rotation and each Friday, from 11:00-12:15, all students in grades 6-8 rotate through one elective of interest, offered each trimester. She mentioned their goal is for students to be exposed to the career pathway that are offered in high school and beyond; in hope that the students find a passion that they may not have known about.

Vice Principal Albert shared the proposed expenses for the Life Hacks/Buckets & Brushes electives were as follows.

Item	Cost	Quantity	Total
Sewing Machines	\$179.39	12	\$2,152.68
Sewing Machine Carrying Case (Amazon)	\$30.99	12	\$371.88
Sewing kits (Amazon)	\$8.00	50	\$400
Sewing Consumables	\$3000	bulk	\$3000
Drum Sticks	\$4.95 (pair)	50	\$247.50
Electric griddles (amazon)	\$35.00	10	\$350
Mixing bowls	\$19.95	10	\$195.00
Mixing Utensils	\$14.99	10	\$149.90
5 Gallon Buckets (Lowe's)	\$2.98	50	\$149

Proposed expenses for Robotic, Engineering, and Videography electives are as follows.

Item	Cost	Quantity	Total
Macbooks + cart	\$945 each Cart - \$ 1,075.70	20	\$20,000
Frames Software	\$40.00	20	\$800.00
Electronic Components	\$24.99	35	\$874.65

iPad tripods	\$16.99	10	\$170
White board table	\$600	16	\$9,600
Green Screen	\$175	2	\$350
Curriculum (various)	\$6,319		\$6,319
Total			\$45,000

Principal Heck shared the site will budget \$10,000 each year to support the successful continuation of the elective courses, including but not limited to:

- Consumables for LifeHacks/Buckets & Brushes
- Purchase of additional technology as needed
- Professional learning support as needed
- Replacement parts for Robotics

Member Burns mentioned he would like to see the students participate in electives more than 1.5 hours a week; and asked that the elective budgets be included as part of the Board item. Member El-Hajj commended PRIDE for the number of elective offerings based on the number of the students and staff. Member Burns moved approval.

Motion: Burns Levens-Craig Aye Burns Aye
Second Ryan El-Hajj Aye Ryan Aye
Vote: 5-0 Fox Aye

Superintendent

2.1. Water Testing in Santee School District

Superintendent Baranski shared the District contacted the Helix Water District (for Pepper Drive School) and Padre Dam requesting water testing on all of the school campuses. She explained the testing is a 90-day process and expects to receive results by the end of May. Superintendent Baranski shared there were three community inquiries on the testing, based on the media coverage of other districts, and would be communicating with the community and staff on the process. The Board expressed their gratitude towards Superintendent Baranski for providing an update and bringing the item forward for discussion. Member Fox inquired on who performed the testing and the cost. Karl Christensen, Assistant Superintendent of Business Services, explained the water districts would be performing the test at no-cost to the District.

Business Services

3.1. Approval of Second Interim Report

Karl Christensen, Assistant Superintendent of Business Services, shared information about the second interim report. Mr. Christensen explained figures were similar to those presented at the Budget Workshop and highlighted some of the funds. He provided the Board with a Snapshot of All (District) funds.

He explained the Cafeteria Fund 13 (Child Nutrition) showed a deficit of approximately \$336,871 and would bring the project fund balance to approximately \$361,053. Mr. Christensen mentioned he would continue to monitor those funds. He explained that the figures are conservative in revenue estimates and it is likely that it might be higher; and expenditures a bit lower. The projected ending balance for Fund 17 (Special Reserve Fund) is projected to be \$2,926,919; and Special Reserve Fund 40 is projected to have an ending balance of \$3,655,817. He explained Fund 40 is a combination of Hill Creek’s Solar Project (approximately \$400,000); Technology Reserve (approximately \$2.9 million); Bus replacement reserve (approximately \$131,000); and Facility Needs Budget (approximately \$188,000) resources. Fund 25 (Capital Facilities) made up of former RDA Funds (that partially pay for the COPs debt service payments); and Renzulli land sale proceeds (approximately \$3.4 million) resources. Enterprise Fund 63 (Project SAFE and

Yale) is projected to have a deficit of approximately \$264,834; but will have enough of an ending fund balance to absorb the deficit. Mr. Christensen mentioned Administration is looking at various options for addressing the issue because those are structural deficits (where ongoing expenditures are exceeding their ongoing revenue).

Mr. Christensen explained the Projected Budget Summary (multi-year projection) showed the reserve percentages are decreasing. He explained the 2016-17 reserve percentage was projected at 18.83%; it decreased to 15.67% in 2017-18; and 9.32% in 2018-19. Mr. Christensen explained that the reserve percentage in 2019-20 was estimated at 3.71%. He mentioned this was not part of the Second Interim; but would be part of the budget when adopted. Mr. Christensen mentioned these were conservative estimates. He explained that the Estimated Structural Surplus (Deficit), where the District's ongoing expenditures start to exceed ongoing revenues, showed an estimated deficit of \$1,448,263 in 2017-18; \$2,335,809 in 2018-19; and increasing to \$3,324,278 in 2019-20.

2016-17

Snapshot All Funds

LN#	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	Ttl					
1	INCOME:								
2	LCFF Sources	51,425,639	257,341	51,682,980	0	0	0		
3	Federal Revenue	50,000	2,352,038	2,402,038	0	1,570,070	0		46,069
4	Other State Revenue	2,573,908	1,125,169	3,699,077	262,959	113,215	0		
5	Other Local Revenue	981,844	3,776,233	4,758,077	226	680,600	2,032	24,900	15,000
6	Interfund Transfers In	20,170	0	20,170	0	0	535,000		1,544,405
7	Other Sources	0	0	0	0	0			
8	Total Income	55,051,561	7,510,782	62,562,343	263,165	2,363,885	537,032	24,900	1,605,474
9	OUTGO:								
10	Certificated Salaries	25,126,919	5,536,272	30,663,191	72,503				
11	Classified Salaries	5,741,412	3,193,846	8,935,258	92,422	976,854	1,737		
12	Employee Benefits	8,164,271	2,638,420	10,802,691	44,618	238,856	200		
13	Books and Supplies	5,278,699	1,326,355	6,605,054	27,234	1,132,212			
14	Services, Other Operating Expenses	3,211,093	1,663,124	4,874,217	9,033	116,580	124,223		472,978
15	Capital Outlay	571,329	881,138	1,452,467	0	115,000	747,872		297,470
16	Other Outgo	920,465	44,555	965,020	0				236,809
17	Transfers of Indirect/Direct Costs	-760,067	621,458	-138,609	17,355	121,253			
18	Interfund Transfers Out	1,599,831	0	1,599,831					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	7,703,187	-7,703,187	0	0	0			
21	Total Outgo	57,557,138	8,201,981	65,759,119	263,165	2,700,756	874,032	0	1,007,257
22	Change in Fund Balance	-2,505,577	-691,199	-3,196,777	20	-336,871	-337,000	24,900	598,217
23	Projected Beginning Fund Balance	12,665,955	966,446	13,632,401	4,558	697,923	337,000	2,902,019	3,057,600
24	Projected Ending Fund Balance	10,160,378	275,247	10,435,624	4,578	361,053	0	2,926,919	3,655,817
25	Committed Fund Balance	0	0	0			0		
26	Non-Spendable Fund Balance	450,697		450,697		55,481			
27	Restricted Fund Balance	0	275,247	275,247	4,578	305,572			3,655,817
28	Assigned Fund Balance	251,095		251,095					
29	Unassigned - Economic Uncertainty	1,972,774	0	1,972,774				2,926,919	
30	Remaining Unassigned	7,485,812	0	7,485,812	0	0	0	0	0

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue						
5	Other Local Revenue	0	448,686	7	2,801,927	780,074	2,021,853
6	Interfund Transfers In	0	55,426		0	0	0
7	Other Sources		0				
8	Total Income	0	504,112	7	2,801,927	780,074	2,021,853
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		0		1,974,062	597,976	1,376,086
12	Employee Benefits		0		569,409	181,196	388,213
13	Books and Supplies	0	0		191,942	53,330	138,612
14	Services, Other Operating Expenses	0	18,960		311,178	86,204	224,974
15	Capital Outlay	0	133,729	7			
16	Other Outgo		316,472				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out		0		20,170		20,170
19	Other Uses				0	0	0
20	Contributions to Restricted Programs						
21	Total Outgo	0	469,161	7	3,066,761	918,706	2,148,055
22	Change in Fund Balance	0	34,951	0	-264,834	-138,632	-126,202
23	Projected Beginning Fund Balance	0	3,759,549	0	1,078,240	354,422	723,818
24	Projected Ending Fund Balance	0	3,794,500	0	813,406	215,790	597,616
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	0	3,794,500	0	813,406	215,790	597,616
28	Assigned Fund Balance						
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0

Projected Budget Summary

2016-17 2nd Interim

Item	2015-16		2016-17		2017-18		2018-19		2019-20	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	9,375,822	684,398	\$12,665,955	\$966,446	\$10,160,378	\$275,247	\$7,716,367	\$45,000	\$3,877,050	\$45,000
Audit Adjustments	0									
Total Income	\$54,273,103	\$7,776,718	\$55,051,561	\$7,510,782	\$53,895,742	\$6,891,398	\$54,794,461	\$6,899,564	\$56,117,426	\$6,899,564
Total Outgo	\$50,982,969	\$7,494,670	\$57,557,138	\$8,201,961	\$56,339,752	\$7,121,645	\$58,633,778	\$6,899,564	\$59,766,704	\$6,899,565
Change in Fund Balance	\$3,290,133	\$282,048	(\$2,505,577)	(\$691,179)	(\$2,444,011)	(\$230,247)	(\$3,839,317)	\$1	(\$3,639,278)	(\$1)
Ending Fund Balance	\$12,665,955	\$966,446	\$10,160,378	\$275,247	\$7,716,367	\$45,000	\$3,877,050	\$45,000	\$237,772	\$45,000
Total Reserves	\$14,298,727		\$12,385,504		\$9,941,872		\$6,107,128		\$2,471,815	
Reserve as % of Expenditures	24.46%		18.83%		16.67%		9.32%		3.71%	
			Amount	Value	Amount	Value	Amount	Value	Amount	Value
Assumed LCFF Rev Increase (w/ ADA changes):			5.36%	\$2,624,242	1.34%	\$696,358	2.30%	\$1,208,614	2.46%	\$1,322,963
Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):			3.89%	\$1,905,135	1.03%	\$535,929	1.91%	\$1,006,704	2.14%	\$1,150,151
*Included Annual Normal Cost Increase Impact to Unr GF:			4.28%	\$2,085,295	4.40%	\$2,288,471	4.05%	\$2,135,240	4.05%	\$2,182,125
Estimated Structural Surplus(Deficit):	\$3,502,345		\$593,956		(\$1,448,263)		(\$2,335,809)		(\$3,324,270)	
			GAP Funding:	55.28%	G:SSC	23.67%		34.42%		35.86%
			1% Reserve Equivalent:	657,754		634,453		655,271		666,257
			1% LCFF Increase:	493,364		519,606		526,570		538,656
			1% Salary Increase Equivalent:	425,909		440,317		454,881		466,725

Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

3.2. Approval of Monthly Financial Report

Mr. Christensen presented the financial report for budget revisions and cash transactions through January 31, 2017. He explained the District ended the month with a general fund cash balance of approximately \$15.5 million and the District will be able to meet all financial obligations with internal cash through the end of the fiscal year. He clarified the budget revision report was the same as that presented for the 2nd Interim Report. Member El-Hajj moved approval.

<i>Motion:</i> <u>El-Hajj</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

3.3. Award of Contract to A.P. General Corporation for Bid #1617-075-001, Eight Shade Structures at Five School Sites

Mr. Christensen mentioned the District received seven (7) bids for the Shade Structure Replacement Project. He explained the lowest bid was \$426,000 from AP General Corporation. Mr. Christensen mentioned that after factoring in soft costs, it generates a project budget estimate of \$625,000; well below the \$850,000 estimate provided to the Board last September. Member Burns inquired if the funds being used were being used from the Renzulli land sale. Mr. Christensen confirmed they were Renzulli funds. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

3.4. Approval of Agreement with Hendrix California School Construction Services for Inspector of Record and Staff Extension Services for the Shade Structure Replacement Projects at Five Schools

Mr. Christensen explained that in order to initiate construction for the shade structure replacement project, it was necessary to procure the services of a DSA inspector of record. He mentioned Administration recommended contracting Hendrix California School Construction Services for inspector services. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

3.5. Approval to Contract with Ninyo & Moore for Materials and Testing Lab Services for the Shade Structure Replacement Projects at Five Schools

Mr. Christensen explained in order to initiate construction for the shade structure replacement project, it was necessary to procure services for materials testing. He mentioned administration recommended contracting Ninyo & Moore for construction testing services. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

3.6. Restroom Access for Sports Leagues

Mr. Christensen mentioned that at the last meeting, the Board gave direction to research and explore options for providing restroom access for leagues using the District's joint-use fields. He provided the Board with a matrix detailing restroom configurations and possible options. Mr. Christensen illustrated an aerial view of the schools while explaining the matrix. Upon discussion, it was determined that there would be a cost and/or impact to the District and it was suggested that the leagues provide their own restroom access to their participants.

F. BOARD POLICIES AND BYLAWS

1.1. First Reading New BP 3470: Debt Issuance and Management

BP 3470 Debt Issuance and Management was presented for a first reading. BP 3470 will return to the next meeting for a second reading and request for approval.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared registration for the annual Honoring Our Own was available and inquired on the Board's attendance. She mentioned a follow-up email would be sent.

Superintendent Baranski mentioned the District's HVAC replacement project was approaching and shared a project timeline. She explained the June, July, and August meetings would be held at Rio Seco School. Superintendent Baranski mentioned appropriate notification would be provided on the location change.

Member Ryan provided an update on the upcoming legislative visits on March 22. She shared visits with Senator Anderson, Assemblyman Voepel, and Education Committee Members Webber and Chavez were confirmed. The visit with Todd Gloria was still pending. The Board reviewed and discussed legislative goal priorities and determined that in the interest of time, they would focus on STRS/PERS increases and Reserves Cap.

H. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Legal Counsel – Existing Litigation** (Govt. Code § 54956.9)
 - OAH Case No. 2017010855
3. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:40 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:20 p.m. and reported that the following actions were taken.

It was move by Member Ryan, seconded by Member El-Hajj, to release Administrative Employee #: 542886 from a Principal position (204 days) and reassign them as Classroom Teacher (K-8) (185 days) pursuant to Education Code section 44951, effective at the end of the 2016-17 school year, and directed the Superintendent or designee to send out appropriate legal notices.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

It was moved by Member Ryan, seconded by Member El-Hajj to reach a settlement in special education dispute, OAH #: 2017010855, regarding a student's special education program. The agreement involved a release of potential District liability.

Motion: Ryan
Second El-Hajj
Vote: 5-0

Levens-Craig Aye
El-Hajj Aye
Fox Aye

Burns Aye
Ryan Aye

J. ADJOURNMENT

With no further business, the regular meeting of March 7, 2017 was adjourned.

Ken Fox, Clerk

Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 21, 2017

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$4,511, with substitute costs of \$1,495, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 21, 2017

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Wed-Thurs, 03/08/17 - 03/09/17	Alison Carroll	Cajon Park	Best Behavior: Building Positive Behavioral Interventions and Supports	San Diego	\$230	\$90	LCFF Site Allocation	This 2-day workshop will focus on ways to build positive behavioral interventions and supports.
	Tracy Kull	Cajon Park			\$230	\$90	LCFF Site Allocation	
	Michelle Yother-Johns	Cajon Park			\$230	\$90	LCFF Site Allocation	
	Kelly Farmer	Cajon Park			\$230	\$90	LCFF Site Allocation	
	Leslie Wiley	Cajon Park			\$230	\$90	LCFF Site Allocation	
	Saeja Keehan	Cajon Park			\$230	\$90	LCFF Site Allocation	
	Kirsten Stretton	Cajon Park			\$0	\$90	LCFF Site Allocation	
	Chasity Forster	Cajon Park			\$0	\$90	LCFF Site Allocation	
	JoHanna Simko	Cajon Park			\$0	\$90	LCFF Site Allocation	
Thursday, 04/27/17	Robyn Wright	TCS	CALPADS User's Conference	National City	\$0	\$32	Technology	This conference will provide information and training on CALPADS State data requirements and submission.
	Angie Finnell	TCS			\$0	\$32	Technology	
	Tory Long	Business Services			\$0	\$32	Technology	
Friday, 04/28/17	Carrie Thompson	Chet F. Harritt	LGBTQ Safety and Inclusion in Elementary Schools	San Diego	\$0	\$73	United Way Grant	This workshop will provide strategies for improving academic achievement and social/emotional well-being with an inclusive school climate.
	Ed Gigliotti	Pepper Drive			\$0	\$73	Professional Development	
	Tracie F. Perez	Rio Seco			\$0	\$73	Santee Empowerment	
	Mia Morales	PRIDE Academy			\$0	\$73	Santee Empowerment	
	Kirsten Stretton	Cajon Park			\$0	\$73	Santee Empowerment	
Wednesday, 05/10/17	Jim Rosa	Hill Creek	Crisis Prevention Intervention Training	El Cajon	\$0	\$23	Special Education	This is a training on Crisis Prevention Intervention.
	Hannah Rainbolt	Hill Creek			\$115	\$23	Special Education	
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Thurs-Sun, 03/16/17 - 03/19/17	Sherry Thompson	Educational Services	Annual School Nurse Conference	Monterey	\$0	\$1,466	Professional Development	This conference addresses the various aspects of ever-evolving school nurse practices.
Wednesday, 03/22/17	Elana Levens-Craig	Board of Education	Legislative Visits	Sacramento	\$0	\$288	Board of Education	The District's Board of Education and Superintendent will be meeting with State Legislators and Education Committee Members to provide perspectives and ideas on educational issues.
	Dianne El-Hajj	Board of Education			\$0	\$288	Board of Education	
	Ken Fox	Board of Education			\$0	\$288	Board of Education	
	Dustin Burns	Board of Education			\$0	\$288	Board of Education	
	Barbara Ryan	Board of Education			\$0	\$288	Board of Education	
	Kristin Baranski	Superintendent			\$0	\$288	Board of Education	

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 March 21, 2017

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of February 2017:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	14-215905 TO 14-226828	\$558,823.28
09 00	N/A	
12 06	14-215905 TO 14-226807	\$1,746.11
13 00	14-215899 TO 14-226228	\$171,179.16
14 00	14-225781 TO 14-225782	\$22,450.00
21 09	N/A	
21 39 / 21 08	N/A	
25 18	N/A	
25 38	14-218209 TO 14-224580	\$13,343.00
35-00	N/A	
40-00	14-219404 TO 14-224578	\$6,468.32
63 00	14-215905 TO 14-226804	\$6,969.38
		\$780,979.25

Student Body Warrants issued for the period of February 2017:

\$508.34

Payroll Warrants:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$4,714,715.19
06 00	0
12 06	\$20,286.70
13 00	\$114,615.25
14 00	0
25-18	0
63 00	\$212,354.20
\$5,061,971.34	

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of February as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,843,458.80 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Purchase Orders
 Prepared by Karl Christensen
 March 21, 2017

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. However, there were no increases to existing purchase orders in excess of 10% or more during the month of February 2017. The table below is a summary of total purchase orders by location:

AMOUNT	LOCATION
\$ 1,698.78	PEPPER DRIVE SCHOOL
\$ 4,888.17	CARLTON HILLS SCHOOL
\$ 4,085.12	SYCAMORE CANYON SCH
\$ 3,117.01	PROSPECT AVENUE SCH
\$ 12,252.41	CAJON PARK SCHOOL
\$ 8,287.67	CHET F HARRITT SCH
\$ 1,937.45	CARLTON OAKS SCHOOL
\$ 4,904.94	RIO SECO SCHOOL
\$ 3,411.23	HILL CREEK SCHOOL
\$ 804.00	STATE PRE-SCHOOL
\$ 185.33	ALTERNATIVE SCHOOL
\$ 1,294.90	SUPERINTENDENT DEPT
\$ 6,874.50	BUSINESS SERVICES
\$ 7,669.86	HUMAN RESOURCES
\$ 3,907.67	EDUCATIONAL SERVICES
\$ 80,434.35	SPECIAL EDUCATION
\$ 1,738.48	EDUCATIONAL PROJECTS
\$ 12,262.50	EDUCATIONAL SERVICES
\$ 257.59	PUPIL SERVICES
\$ 43,235.20	DISTRICT LIBRARY
\$ 12,631.44	PROJECT SAFE
\$ 6,029.58	TECHNOLOGY SERVICES
\$ 404.32	OPERATIONS/CUSTODIAL
\$ 28,761.84	MAINTENANCE
\$ 16,416.80	TRANSPORTATION
\$ 9,130.13	FACILITIES MODERNIZATION
\$ 12,748.67	WAREHOUSE
\$ 1,274.94	CENTRAL KITCHEN
\$ 200.00	PUBLICATIONS
\$290,844.88	Total Purchase Orders – February 2017

RECOMMENDATION:

It is recommended that the Board of Education approve purchase orders #0000002353 through #0000002559 issued February 1, 2017 through February 28, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$290,844.88 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2016-17

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING
FEBRUARY 2017
BY SITE**

PO NBR	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000002370	2/3/2017	SEHI COMPUTER PRODUCTS INC	BATTERY FOR NOTEBOOK	0100	\$ 100.82	002	PEPPER DRIVE SCHOOL
0000002379	2/6/2017	VIRCO MANUFACTURING CORP	STUDENT DESK	0100	\$ 44.37	002	PEPPER DRIVE SCHOOL
0000002413	2/10/2017	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 164.39	002	PEPPER DRIVE SCHOOL
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 605.91	002	PEPPER DRIVE SCHOOL
0000002438	2/15/2017	DELL MARKETING L.P.	DRUM KIT FOR PD	0100	\$ 51.17	002	PEPPER DRIVE SCHOOL
0000002441	2/15/2017	COMPANION CORPORATION	LIBRARIAN SUPPLIES	0100	\$ 64.65	002	PEPPER DRIVE SCHOOL
0000002441	2/15/2017	COMPANION CORPORATION	LIBRARIAN SUPPLIES	0100	\$ 15.00	002	PEPPER DRIVE SCHOOL
0000002461	2/17/2017	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	0100	\$ 652.47	002	PEPPER DRIVE SCHOOL
			TOTAL		\$ 1,698.78		PEPPER DRIVE SCHOOL
0000002371	2/3/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUTS/SHADE PROJ	2538	\$ 687.50	003	CARLTON HILLS SCHOOL
0000002398	2/7/2017	AMAZON.COM	OFFICE SUPPLIES	0100	\$ 57.08	003	CARLTON HILLS SCHOOL
0000002406	2/8/2017	AMAZON.COM	CLASSROOM FURNITURE	0100	\$ 64.37	003	CARLTON HILLS SCHOOL
0000002407	2/8/2017	AMAZON.COM	OFFICE SUPPLIES	0100	\$ 70.15	003	CARLTON HILLS SCHOOL
0000002409	2/8/2017	ABDO PUBLISHING	LIBRARY BOOKS - CH	0100	\$ 1,786.28	003	CARLTON HILLS SCHOOL
0000002417	2/10/2017	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLINGS - SHADE PROJ.	2538	\$ 199.37	003	CARLTON HILLS SCHOOL
0000002436	2/15/2017	DELL MARKETING L.P.	TONER FOR CH	0100	\$ 174.01	003	CARLTON HILLS SCHOOL
0000002449	2/16/2017	LIGHTWERKS COMMUNICATION SYSTEMS	SMARTBOARD LAMP - CH	0100	\$ 200.03	003	CARLTON HILLS SCHOOL
0000002464	2/17/2017	DELL MARKETING L.P.	TONER - CH	0100	\$ 755.40	003	CARLTON HILLS SCHOOL
96 0000002475	2/17/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 75.00	003	CARLTON HILLS SCHOOL
0000002483	2/17/2017	LOWE'S STORE #1661	SUPPLIES	0100	\$ 58.70	003	CARLTON HILLS SCHOOL
0000002501	2/22/2017	VIRCO MANUFACTURING CORP	FURNITURE - CH	0100	\$ 330.32	003	CARLTON HILLS SCHOOL
0000002552	2/28/2017	DELL MARKETING L.P.	TONER FOR PRINTER - CH	0100	\$ 368.48	003	CARLTON HILLS SCHOOL
0000002554	2/28/2017	AMAZON.COM	CLASSROOM MATERIALS	0100	\$ 61.48	003	CARLTON HILLS SCHOOL
			TOTAL		\$ 4,888.17		CARLTON HILLS SCHOOL
0000002371	2/3/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUTS/SHADE PROJ	2538	\$ 825.00	004	SYCAMORE CANYON SCH
0000002403	2/7/2017	KRC ROCK INC	GRAVEL - SC	0100	\$ 248.40	004	SYCAMORE CANYON SCH
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 124.88	004	SYCAMORE CANYON SCH
0000002416	2/10/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK OUT/SHADE PROJ	2538	\$ 100.00	004	SYCAMORE CANYON SCH
0000002417	2/10/2017	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLINGS - SHADE PROJ.	2538	\$ 199.38	004	SYCAMORE CANYON SCH
0000002482	2/17/2017	KRC ROCK INC	SUPPLIES FOR SC PLANTERS	0100	\$ 188.56	004	SYCAMORE CANYON SCH
0000002507	2/23/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR SC	0100	\$ 515.90	004	SYCAMORE CANYON SCH
0000002508	2/23/2017	HOME DEPOT COMMERCIAL ACCOUNT	GARDEN SUPPLIES - SC	0100	\$ 1,850.58	004	SYCAMORE CANYON SCH
0000002532	2/27/2017	EWING IRRIGATION PRODUCTS	SUPPLIES FOR PLANTERS - SC	0100	\$ 32.42	004	SYCAMORE CANYON SCH
			TOTAL		\$ 4,085.12		SYCAMORE CANYON SCH
0000002367	2/3/2017	NORTH INLAND SELPA	REGISTRATION FEES	0100	\$ 360.00	005	PROSPECT AVENUE SCH
0000002382	2/6/2017	HEINEMANN	CLASSROOM MATERIALS - PA	0100	\$ 730.05	005	PROSPECT AVENUE SCH
0000002396	2/7/2017	STARFALL EDUCATION	LICENSES - PA	0100	\$ 270.00	005	PROSPECT AVENUE SCH
0000002412	2/10/2017	LEXIA LEARNING SYSTEMS INC	PROFESSIONAL SERVICES	0100	\$ 1,169.35	005	PROSPECT AVENUE SCH
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 167.15	005	PROSPECT AVENUE SCH
0000002440	2/15/2017	DELL MARKETING L.P.	TONER - PA	0100	\$ 20.46	005	PROSPECT AVENUE SCH
0000002477	2/17/2017	NATIONAL SCIENCE TEACHERS ASSOCIATION	REGISTRATION FEES	0100	\$ 400.00	005	PROSPECT AVENUE SCH
			TOTAL		\$ 3,117.01		PROSPECT AVENUE SCH

0000002371	2/3/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUTS/SHADE PROJ	2538	\$	825.00	006 CAJON PARK SCHOOL
0000002397	2/7/2017	DISNEY DESTINATIONS, LLC/	ADMISSIONS	0100	\$	9,510.00	006 CAJON PARK SCHOOL
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	281.12	006 CAJON PARK SCHOOL
0000002417	2/10/2017	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLINGS - SHADE PROJ.	2538	\$	398.75	006 CAJON PARK SCHOOL
0000002422	2/10/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	60.76	006 CAJON PARK SCHOOL
0000002425	2/10/2017	AMAZON.COM	HEADPHONES - CP	0100	\$	349.11	006 CAJON PARK SCHOOL
0000002454	2/17/2017	COMPETITIVE METALS INC	SUPPLIES	0100	\$	27.77	006 CAJON PARK SCHOOL
0000002461	2/17/2017	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	0100	\$	99.90	006 CAJON PARK SCHOOL
0000002497	2/22/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	700.00	006 CAJON PARK SCHOOL
			TOTAL		\$	12,252.41	CAJON PARK SCHOOL
0000002371	2/3/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUTS/SHADE PROJ	2538	\$	687.50	007 CHET F HARRITT SCH
0000002384	2/6/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR CFH	0100	\$	20.45	007 CHET F HARRITT SCH
0000002408	2/8/2017	SKEDADDLE FUNDRAISERS	FUNDRAISER - CFH	0100	\$	2,223.00	007 CHET F HARRITT SCH
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	56.88	007 CHET F HARRITT SCH
0000002416	2/10/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK OUT/SHADE PROJ	2538	\$	500.00	007 CHET F HARRITT SCH
0000002417	2/10/2017	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLINGS - SHADE PROJ.	2538	\$	398.75	007 CHET F HARRITT SCH
0000002445	2/15/2017	WOODWIND & BRASSWIND	INSTRUMENTS - CFH	0100	\$	2,466.09	007 CHET F HARRITT SCH
0000002475	2/17/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	75.00	007 CHET F HARRITT SCH
0000002498	2/22/2017	LEGOLAND CALIFORNIA	ADMISSIONS	0100	\$	1,860.00	007 CHET F HARRITT SCH
			TOTAL		\$	8,287.67	CHET F HARRITT SCH
0000002353	2/1/2017	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	0100	\$	175.91	008 CARLTON OAKS SCHOOL
0000002378	2/6/2017	AL'S SPORT SHOP	PE CLOTHES - CO	0100	\$	492.48	008 CARLTON OAKS SCHOOL
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	324.50	008 CARLTON OAKS SCHOOL
0000002439	2/15/2017	DELL MARKETING L.P.	DRUM FOR CO	0100	\$	40.93	008 CARLTON OAKS SCHOOL
0000002499	2/22/2017	DELL MARKETING L.P.	DRUM FOR PRINTER - CH	0100	\$	40.93	008 CARLTON OAKS SCHOOL
0000002505	2/23/2017	US GAMES	PE SUPPLIES - CO	0100	\$	862.70	008 CARLTON OAKS SCHOOL
			TOTAL		\$	1,937.45	CARLTON OAKS SCHOOL
0000002371	2/3/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUTS/SHADE PROJ	2538	\$	962.50	009 RIO SECO SCHOOL
0000002399	2/7/2017	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES	0100	\$	106.14	009 RIO SECO SCHOOL
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	245.47	009 RIO SECO SCHOOL
0000002417	2/10/2017	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLINGS - SHADE PROJ.	2538	\$	398.75	009 RIO SECO SCHOOL
0000002426	2/10/2017	BENCHMARK EDUCATION CO	CLASSROOM MATERIALS	0100	\$	1,195.18	009 RIO SECO SCHOOL
0000002448	2/15/2017	SEA WORLD OF CALIFORNIA	ADMISSIONS	0100	\$	937.50	009 RIO SECO SCHOOL
0000002461	2/17/2017	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	0100	\$	55.23	009 RIO SECO SCHOOL
0000002470	2/17/2017	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	\$	500.00	009 RIO SECO SCHOOL
0000002526	2/27/2017	BEARCOM WIRELESS	2-WAY RADIOS	0100	\$	262.85	009 RIO SECO SCHOOL
0000002553	2/28/2017	SEHI COMPUTER PRODUCTS INC	REPL. PROJECTOR LAMP - RS	0100	\$	241.32	009 RIO SECO SCHOOL
			TOTAL		\$	4,904.94	RIO SECO SCHOOL
0000002380	2/6/2017	DELL MARKETING L.P.	PRINTER SUPPLIES - HC	0100	\$	40.93	010 HILL CREEK SCHOOL
0000002423	2/10/2017	SKEDADDLE FUNDRAISERS	FUNDRAISER - HC	0100	\$	184.20	010 HILL CREEK SCHOOL
0000002423	2/10/2017	SKEDADDLE FUNDRAISERS	FUNDRAISER - HC	0100	\$	1,657.80	010 HILL CREEK SCHOOL
0000002461	2/17/2017	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	0100	\$	225.47	010 HILL CREEK SCHOOL
0000002468	2/17/2017	GYNZY INC	SOFTWARE LICENSE	0100	\$	99.00	010 HILL CREEK SCHOOL
0000002469	2/17/2017	STUDIES WEEKLY	SUBSCRIPTIONS	0100	\$	418.88	010 HILL CREEK SCHOOL
0000002473	2/17/2017	HOME DEPOT COMMERCIAL ACCOUNT	BALL WALL AT HILL CREEK	0100	\$	27.73	010 HILL CREEK SCHOOL
0000002504	2/23/2017	DELL MARKETING L.P.	COMPUTER - HC	0100	\$	650.06	010 HILL CREEK SCHOOL
0000002530	2/27/2017	GRAINGER	EQUIPMENT - HC	0100	\$	107.16	010 HILL CREEK SCHOOL

			TOTAL	\$ 3,411.23	HILL CREEK SCHOOL
0000002392	2/6/2017 DEPARTMENT OF SOCIAL SERVICES	PA STATE PRESCHOOL LICENSE FEE	1200	\$ 605.00	012 STATE PRE-SCHOOL
0000002476	2/17/2017 CALIF. CHILD DEVELOPMENT ADMIN. ASSN.	REGISTRATION FEES	1200	\$ 199.00	012 STATE PRE-SCHOOL
			TOTAL	\$ 804.00	STATE PRE-SCHOOL
0000002415	2/10/2017 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 185.33	015 ALTERNATIVE SCHOOL
			TOTAL	\$ 185.33	ALTERNATIVE SCHOOL
0000002393	2/6/2017 AT&T TELECONFERENCE SERVICES	TELECONFERENCE CALLS	0100	\$ 26.25	062 SUPERINTENDENT DEPT
0000002394	2/6/2017 BEST BUY BUSINESS ADVANTAGE	TV MOUNT - SUPERINTENT'S OFF	0100	\$ 36.03	062 SUPERINTENDENT DEPT
0000002415	2/10/2017 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 86.90	062 SUPERINTENDENT DEPT
0000002465	2/17/2017 DELL MARKETING L.P.	TONER - SUPT	0100	\$ 116.67	062 SUPERINTENDENT DEPT
0000002467	2/17/2017 AT&T TELECONFERENCE SERVICES	TELECONFERENCE CALLS	0100	\$ 28.04	062 SUPERINTENDENT DEPT
0000002471	2/17/2017 MARCO	SUPPLIES	0100	\$ 489.20	062 SUPERINTENDENT DEPT
0000002479	2/17/2017 BOYD ANDERSON PHOTOGRAPHY	PORTRAIT	0100	\$ 511.81	062 SUPERINTENDENT DEPT
			TOTAL	\$ 1,294.90	SUPERINTENDENT DEPT
0000002369	2/3/2017 DAILY JOURNAL CORPORATION	PUBLIC NOTICE - RFPQ PA SYSTEM	4000	\$ 104.62	064 BUSINESS SERVICES
0000002375	2/3/2017 CONCEPTS SCHOOL & OFFICE	BOOKS STOPS - PD LRC	0100	\$ 1,903.94	064 BUSINESS SERVICES
0000002415	2/10/2017 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 241.37	064 BUSINESS SERVICES
0000002490	2/17/2017 FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	0100	\$ 27.24	064 BUSINESS SERVICES
0000002535	2/27/2017 AT&T / CALNET 3	TELEPHONE CHARGES	0100	\$ 4,597.33	064 BUSINESS SERVICES
			TOTAL	\$ 6,874.50	BUSINESS SERVICES
0000002415	2/10/2017 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 190.44	065 HUMAN RESOURCES
0000002503	2/23/2017 SAVE-A-LIFE EDUCATORS INC	CPR/AED TRAINING	0100	\$ 1,735.00	065 HUMAN RESOURCES
0000002537	2/27/2017 ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$ 1,040.00	065 HUMAN RESOURCES
0000002549	2/28/2017 ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$ 4,704.42	065 HUMAN RESOURCES
			TOTAL	\$ 7,669.86	HUMAN RESOURCES
0000002376	2/6/2017 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 900.00	066 EDUCATIONAL SERVICES
0000002400	2/7/2017 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 950.00	066 EDUCATIONAL SERVICES
0000002415	2/10/2017 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 144.37	066 EDUCATIONAL SERVICES
0000002474	2/17/2017 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 1,800.00	066 EDUCATIONAL SERVICES
0000002551	2/28/2017 ALLIANCE FOR AFRICAN ASSISTANCE	TRANSLATION SERVICES	0100	\$ 113.30	066 EDUCATIONAL SERVICES
			TOTAL	\$ 3,907.67	EDUCATIONAL SERVICES
0000002447	2/15/2017 COPPER HILLS YOUTH CENTER	NON-PUBLIC SCHOOL	0100	\$ 69,878.50	067 SPECIAL EDUCATION
0000002462	2/17/2017 APPLE INC	IPAD	0100	\$ 284.07	067 SPECIAL EDUCATION
0000002478	2/17/2017 SANDCASE	REGISTRATION FEES	0100	\$ 20.00	067 SPECIAL EDUCATION
0000002500	2/22/2017 XCITE STEPS	NPS	0100	\$ 3,750.00	067 SPECIAL EDUCATION
0000002502	2/23/2017 COAST MUSIC THERAPY, INC.	THERAPY FOR SP. ED STUDENT	0100	\$ 1,000.00	067 SPECIAL EDUCATION
0000002506	2/23/2017 WEST SHIELD ADOLESCENT SERVICES	REIMBURSEMENT OF EXPENSES	0100	\$ 4,501.78	067 SPECIAL EDUCATION
0000002555	2/28/2017 MARJORIE BLOCK, MS, OTR/L	OCCUPATIONAL THERAPY SVCS	0100	\$ 1,000.00	067 SPECIAL EDUCATION
			TOTAL	\$ 80,434.35	SPECIAL EDUCATION
0000002356	2/1/2017 BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - PA	0100	\$ 991.26	068 EDUCATIONAL PROJECTS
0000002357	2/1/2017 BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CO	0100	\$ 264.27	068 EDUCATIONAL PROJECTS
0000002358	2/1/2017 BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CH	0100	\$ 317.35	068 EDUCATIONAL PROJECTS
0000002415	2/10/2017 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 165.60	068 EDUCATIONAL PROJECTS
			TOTAL	\$ 1,738.48	EDUCATIONAL PROJECTS
0000002446	2/15/2017 ROSETTA STONE LTD	SOFTWARE LICENSES	0100	\$ 12,262.50	069 EDUCATIONAL SERVICES
			TOTAL	\$ 12,262.50	EDUCATIONAL SERVICES
0000002368	2/3/2017 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 70.00	070 PUPIL SERVICES

0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	122.78	070 PUPIL SERVICES
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	64.81	070 PUPIL SERVICES
				TOTAL	\$	257.59	PUPIL SERVICES
0000002354	2/1/2017	CURRICULUM ASSOCIATES INC	CLASSROOM MATERIALS	0100	\$	2,296.14	071 DISTRICT LIBRARY
0000002381	2/6/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - RS	0100	\$	340.25	071 DISTRICT LIBRARY
0000002427	2/10/2017	HOUGHTON MIFFLIN HARCOURT	MATH MATERIALS	0100	\$	40,598.81	071 DISTRICT LIBRARY
				TOTAL	\$	43,235.20	DISTRICT LIBRARY
0000002355	2/1/2017	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	177.43	072 PROJECT SAFE
0000002359	2/1/2017	ADVERTISING EDGE INC	YALE PRESCHOOL T-SHIRTS	6300	\$	806.51	072 PROJECT SAFE
0000002372	2/3/2017	S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	6300	\$	117.36	072 PROJECT SAFE
0000002383	2/6/2017	SYSCO FOOD SERVICES OF	SUPPLIES FOR PROJ. SAFE	6300	\$	1,566.97	072 PROJECT SAFE
0000002395	2/6/2017	SYSCO FOOD SERVICES OF	SUPPLIES FOR PROJ. SAFE	6300	\$	292.40	072 PROJECT SAFE
0000002411	2/10/2017	LOWE'S STORE #1661	SUPPLIES FOR M&O REPAIRS	6300	\$	84.27	072 PROJECT SAFE
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	6300	\$	733.15	072 PROJECT SAFE
0000002424	2/10/2017	THE WATER CONSERVATION GARDEN	ASSEMBLY FEES - PROJ SAFE	6300	\$	750.00	072 PROJECT SAFE
0000002444	2/15/2017	FORDYCE CONSTRUCTION INC	BUILDING REPAIRS - PROJ. SF	6300	\$	3,400.00	072 PROJECT SAFE
0000002503	2/23/2017	SAVE-A-LIFE EDUCATORS INC	CPR/AED TRAINING	0100	\$	110.00	072 PROJECT SAFE
0000002503	2/23/2017	SAVE-A-LIFE EDUCATORS INC	CPR/AED TRAINING	6300	\$	935.00	072 PROJECT SAFE
0000002509	2/23/2017	SAN DIEGO PADRES	ADMISSIONS	6300	\$	1,852.50	072 PROJECT SAFE
0000002522	2/24/2017	SMART & FINAL	FUNDRAISER FOR PROJ. SAFE	6300	\$	75.00	072 PROJECT SAFE
0000002556	2/28/2017	SYSCO FOOD SERVICES OF	PROJECT SAFE FOOD SUPPLIES	6300	\$	1,730.85	072 PROJECT SAFE
				TOTAL	\$	12,631.44	PROJECT SAFE
0000002414	2/10/2017	DATEL SYSTEMS	ELECTRONIC SUPPLIES	0100	\$	765.03	073 TECHNOLOGY SERVICES
0000002415	2/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	420.75	073 TECHNOLOGY SERVICES
0000002437	2/15/2017	APPLE INC	IPADS	0100	\$	4,079.85	073 TECHNOLOGY SERVICES
0000002463	2/17/2017	DATEL SYSTEMS	IPAD CASES	0100	\$	763.95	073 TECHNOLOGY SERVICES
				TOTAL	\$	6,029.58	TECHNOLOGY SERVICES
0000002390	2/6/2017	A-DISCOUNT VACUUM	VACUUM REPAIRS	0100	\$	119.64	074 OPERATIONS/CUSTODIAL
0000002483	2/17/2017	LOWE'S STORE #1661	SUPPLIES	0100	\$	64.03	074 OPERATIONS/CUSTODIAL
0000002503	2/23/2017	SAVE-A-LIFE EDUCATORS INC	CPR/AED TRAINING	0100	\$	105.00	074 OPERATIONS/CUSTODIAL
0000002550	2/28/2017	MAINTEX INC	SUPPLIES & REPAIR SERVICES	0100	\$	47.33	074 OPERATIONS/CUSTODIAL
0000002550	2/28/2017	MAINTEX INC	SUPPLIES & REPAIR SERVICES	0100	\$	68.32	074 OPERATIONS/CUSTODIAL
				TOTAL	\$	404.32	OPERATIONS/CUSTODIAL
0000002386	2/6/2017	HOME DEPOT COMMERCIAL ACCOUNT	JAN 2017 - FLOOD REPAIRS - RS	0100	\$	60.21	075 MAINTENANCE
0000002387	2/6/2017	PATRIOT ENVIRONMENTAL LAB SERVICES INC	JAN 2017 FLOOD - TESTING - ERC	0100	\$	880.00	075 MAINTENANCE
0000002388	2/6/2017	COMMERCIAL & INDUSTRIAL	ROOF REPAIRS - JAN. 2017 STORM	0100	\$	430.00	075 MAINTENANCE
0000002401	2/7/2017	LOWE'S STORE #1661	JAN 2017 FLOOD - PUBS DEPT.	0100	\$	32.68	075 MAINTENANCE
0000002402	2/7/2017	INLAND PACIFIC RESOURCE	MULCH - CO	0100	\$	586.00	075 MAINTENANCE
0000002404	2/7/2017	KRC ROCK INC	DROPS GROUNDS SUPPLIES - HC	0100	\$	658.80	075 MAINTENANCE
0000002410	2/10/2017	LOWE'S STORE #1661	JAN 2017 FLOOD - SUPPLIES-PD	0100	\$	19.37	075 MAINTENANCE
0000002411	2/10/2017	LOWE'S STORE #1661	SUPPLIES FOR M&O REPAIRS	0100	\$	48.87	075 MAINTENANCE
0000002418	2/10/2017	WESTERN ENVIRONMENTAL & SAFETY	JAN 2017 FLOOD - MOLD SAMPLING	0100	\$	895.00	075 MAINTENANCE
0000002420	2/10/2017	KRC ROCK INC	DROPS SUPPLIES - HC	0100	\$	922.32	075 MAINTENANCE
0000002421	2/10/2017	LEHIGH HANSON HEIDELBERG	SUPPLIES FOR CH	0100	\$	692.40	075 MAINTENANCE
0000002437	2/15/2017	APPLE INC	IPADS	0100	\$	4,079.85	075 MAINTENANCE
0000002443	2/15/2017	KIRK PAVING, INC	ASPHALT REPAIRS - RS	1400	\$	14,850.00	075 MAINTENANCE
0000002450	2/17/2017	DRAIN PROS INC	JAN. 2017 FLOOD SERVICES	0100	\$	1,552.50	075 MAINTENANCE

0000002453	2/17/2017	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	0100	\$ 835.77	075 MAINTENANCE
0000002454	2/17/2017	COMPETITIVE METALS INC	SUPPLIES	0100	\$ 77.00	075 MAINTENANCE
0000002457	2/17/2017	KNIFFING'S DISCOUNT NURSERIES	GROUNDS SUPPLIES	0100	\$ 93.44	075 MAINTENANCE
0000002496	2/21/2017	UZBL	IPAD CASES	0100	\$ 355.58	075 MAINTENANCE
0000002529	2/27/2017	GRAINGER	SAFETY SUPPLIES	0100	\$ 170.80	075 MAINTENANCE
0000002531	2/27/2017	EMEDCO INC	SAFETY SUPPLIES	0100	\$ 119.08	075 MAINTENANCE
0000002533	2/27/2017	GB'S FENCE COMPANY	FENCING - CH	0100	\$ 1,402.17	075 MAINTENANCE
			TOTAL		\$ 28,761.84	MAINTENANCE
0000002373	2/3/2017	DAY WIRELESS SYSTEMS	SUPPLIES FOR RADIOS	0100	\$ 85.04	076 TRANSPORTATION
0000002374	2/3/2017	TIRE CENTERS, LLC	TIRES FOR MAINT. EQUIP.	0100	\$ 1,356.78	076 TRANSPORTATION
0000002455	2/17/2017	VALLEY TRACTOR & EQUIPMENT	EQUIPMENT REPAIRS	0100	\$ 23.17	076 TRANSPORTATION
0000002455	2/17/2017	VALLEY TRACTOR & EQUIPMENT	EQUIPMENT REPAIRS	0100	\$ 587.14	076 TRANSPORTATION
0000002466	2/17/2017	DELL MARKETING L.P.	PRINTER	0100	\$ 171.85	076 TRANSPORTATION
0000002484	2/17/2017	AUTO ZONE	BUS REPAIR PARTS	0100	\$ 64.65	076 TRANSPORTATION
0000002485	2/17/2017	SNAP-ON TOOLS	SUPPLIES FOR BUS REPAIRS	0100	\$ 237.00	076 TRANSPORTATION
0000002486	2/17/2017	KIRKS RADIATOR	BUS REPAIRS	0100	\$ 153.66	076 TRANSPORTATION
0000002487	2/17/2017	DION INTERNATIONAL TRUCKS LLC	BUS REPAIRS SUPPLIES	0100	\$ 813.58	076 TRANSPORTATION
0000002488	2/17/2017	KNIGHT PRODUCTS GROUP	BUS WASH SUPPLIES	0100	\$ 136.08	076 TRANSPORTATION
0000002489	2/17/2017	WAYNE MILLER'S MOBILE TIRE INC	BUS REPAIRS	0100	\$ 79.99	076 TRANSPORTATION
0000002491	2/21/2017	INTERSTATE BATTERY OF SAN DIEGO INC	PARTS FOR BUS REPAIRS	0100	\$ 161.37	076 TRANSPORTATION
0000002492	2/21/2017	RELIABLE TIRE INC	BUS REPAIRS & MAINTENANCE	0100	\$ 116.00	076 TRANSPORTATION
0000002493	2/21/2017	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$ 80.76	076 TRANSPORTATION
0000002493	2/21/2017	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$ 56.43	076 TRANSPORTATION
0000002494	2/21/2017	ROADONE	TOWING CHARGES	0100	\$ 240.00	076 TRANSPORTATION
0000002495	2/21/2017	PECK'S HEAVY FRICTION INC	PARTS FOR BUS REPAIRS	0100	\$ 278.30	076 TRANSPORTATION
0000002534	2/27/2017	DEPARTMENT OF MOTOR VEHICLES	VEHICLE CODE BOOKS	0100	\$ 36.26	076 TRANSPORTATION
0000002536	2/27/2017	ALL STAR GLASS	BUS REPAIRS	0100	\$ 69.00	076 TRANSPORTATION
0000002538	2/27/2017	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES - M&O VEHICLE REPAIRS	0100	\$ 108.94	076 TRANSPORTATION
0000002539	2/27/2017	O'REILLY AUTO PARTS	VEHICLE REPAIRS	0100	\$ 111.72	076 TRANSPORTATION
0000002540	2/27/2017	SAN DIEGO FRICTION PRODUCTS	VEHICLE REPAIRS	0100	\$ 27.05	076 TRANSPORTATION
0000002541	2/27/2017	FRAME & AXLE SERVICE OF	BUS REPAIRS	0100	\$ 384.55	076 TRANSPORTATION
0000002542	2/27/2017	NORTH COUNTY REBUILDERS	SUPPLIES FOR BUS REPAIRS	0100	\$ 300.62	076 TRANSPORTATION
0000002543	2/27/2017	KIMBALL MIDWEST	SHOP TOOLS	0100	\$ 24.25	076 TRANSPORTATION
0000002544	2/27/2017	PENSKE FORD	SUPPLIES FOR VEHICLE REPAIRS	0100	\$ 45.07	076 TRANSPORTATION
0000002545	2/27/2017	AUTO ZONE	SUPPLIES FOR VEHICLE REPAIRS	0100	\$ 215.49	076 TRANSPORTATION
0000002546	2/27/2017	TIRE CENTERS, LLC	TIRES FOR ALL VEHICLES	0100	\$ 1,820.78	076 TRANSPORTATION
0000002547	2/27/2017	CREATIVE BUS SALES INC	SUPPLIES FOR BUS REPAIRS	0100	\$ 106.15	076 TRANSPORTATION
0000002548	2/27/2017	SCHOOL BUS PARTS COMPANY	SUPPLIES FOR BUS REPAIRS	0100	\$ 95.96	076 TRANSPORTATION
0000002559	2/28/2017	TNT AUCTION INC.	MAINTENANCE VEHICLE	0100	\$ 8,429.16	076 TRANSPORTATION
			TOTAL		\$ 16,416.80	TRANSPORTATION
0000002377	2/6/2017	AMAZON.COM	KEYBOARD TRAY - M&O	0100	\$ 245.02	077 FACILITIES MODERNIZATION
0000002385	2/6/2017	HOME DEPOT COMMERCIAL ACCOUNT	JAN 2017 - FLOOD REPAIRS - ERC	0100	\$ 9.35	077 FACILITIES MODERNIZATION
0000002389	2/6/2017	CLARK SECURITY PRODUCTS,	DO IMPROVEMENTS	0100	\$ 756.84	077 FACILITIES MODERNIZATION
0000002391	2/6/2017	COUNTYWIDE MECHANICAL	TRANS. LOUNGE IMPROVEMENTS	0100	\$ 500.25	077 FACILITIES MODERNIZATION
0000002419	2/10/2017	KRC ROCK INC	GROUNDS SUPPLIES - DO IMPROV	0100	\$ 395.28	077 FACILITIES MODERNIZATION
0000002451	2/17/2017	CITY ELECTRIC SUPPLY	DO IMPROVEMENTS - SUPPLIES	0100	\$ 493.00	077 FACILITIES MODERNIZATION
0000002452	2/17/2017	CITY ELECTRIC SUPPLY	TRANS. LOUNGE IMPROV. SUPPLIES	0100	\$ 76.14	077 FACILITIES MODERNIZATION

0000002460	2/17/2017 LAURA D ROMANO	LEGAL SERVICES	0100	\$	337.50	077 FACILITIES MODERNIZATION
0000002472	2/17/2017 AIM HIGH FFE	TRANS. IMPROVEMENTS	0100	\$	2,566.03	077 FACILITIES MODERNIZATION
0000002480	2/17/2017 HOME DEPOT COMMERCIAL ACCOUNT	JAN. 2017 FLOOD - SUPPLIES	0100	\$	91.83	077 FACILITIES MODERNIZATION
0000002481	2/17/2017 JOHNSTONE SUPPLY	ON-SITE REPAIRS - CP	0100	\$	186.39	077 FACILITIES MODERNIZATION
0000002490	2/17/2017 FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	0100	\$	101.94	077 FACILITIES MODERNIZATION
0000002510	2/23/2017 HOME DEPOT COMMERCIAL ACCOUNT	JAN. 2017 FLOOD - SUPPLIES	0100	\$	176.01	077 FACILITIES MODERNIZATION
0000002511	2/23/2017 FERGUSON ENTERPRISES INC	JAN. 2017 FLOOD - SUPPLIES	0100	\$	840.50	077 FACILITIES MODERNIZATION
0000002527	2/27/2017 PACIFICA GLASS CO., INC.	TRANS. LOUNGE RENOVATIONS	0100	\$	926.60	077 FACILITIES MODERNIZATION
0000002528	2/27/2017 JOHNSTONE SUPPLY	ON-SITE REPAIRS - CP	0100	\$	1,427.45	077 FACILITIES MODERNIZATION
		TOTAL		\$	9,130.13	FACILITIES MODERNIZATION
0000002405	2/7/2017 AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	445.83	078 WAREHOUSE
0000002428	2/15/2017 SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	101.37	078 WAREHOUSE
0000002429	2/15/2017 A-DISCOUNT VACUUM	INVENTORY REPLENISHMENT	0100	\$	1,741.09	078 WAREHOUSE
0000002431	2/15/2017 CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	894.88	078 WAREHOUSE
0000002432	2/15/2017 KELLY PAPER	INVENTORY REPLENISHMENT	0100	\$	1,337.82	078 WAREHOUSE
0000002433	2/15/2017 DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	\$	3,480.11	078 WAREHOUSE
0000002434	2/15/2017 MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	800.62	078 WAREHOUSE
0000002435	2/15/2017 SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	561.55	078 WAREHOUSE
0000002456	2/17/2017 WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF CP	0100	\$	224.40	078 WAREHOUSE
0000002512	2/24/2017 US GAMES	INVENTORY REPLENISHMENT	0100	\$	166.80	078 WAREHOUSE
0000002513	2/24/2017 THE TREE HOUSE INC	INVENTORY REPLENISHMENT	0100	\$	53.88	078 WAREHOUSE
0000002514	2/24/2017 A-DISCOUNT VACUUM	INVENTORY REPLENISHMENT	0100	\$	452.42	078 WAREHOUSE
0000002515	2/24/2017 KELLY PAPER	INVENTORY REPLENISHMENT	0100	\$	782.27	078 WAREHOUSE
41 0000002516	2/24/2017 LAMINATION DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	42.15	078 WAREHOUSE
0000002517	2/24/2017 STANDARD STATIONERY	INVENTORY REPLENISHMENT	0100	\$	56.16	078 WAREHOUSE
0000002518	2/24/2017 UNITED HEALTH SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	263.56	078 WAREHOUSE
0000002519	2/24/2017 SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	628.57	078 WAREHOUSE
0000002520	2/24/2017 CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	122.40	078 WAREHOUSE
0000002521	2/24/2017 KP LLC	INVENTORY REPLENISHMENT	0100	\$	592.79	078 WAREHOUSE
		TOTAL		\$	12,748.67	WAREHOUSE
0000002415	2/10/2017 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	1300	\$	204.49	090 CENTRAL KITCHEN
0000002454	2/17/2017 COMPETITIVE METALS INC	SUPPLIES	1300	\$	85.45	090 CENTRAL KITCHEN
0000002459	2/17/2017 WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING - CNS	1300	\$	985.00	090 CENTRAL KITCHEN
		TOTAL		\$	1,274.94	Total
0000002458	2/17/2017 SUPERINTENDENT OF SCHOOLS	BUSINESS CARDS	0100	\$	200.00	092 PUBLICATIONS
		TOTAL		\$	200.00	PUBLICATIONS
				\$	290,844.88	Grand Total

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
March 17, 2017

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22457 through #22459 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$711.72 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
02/27/17	22457	WalMart	Lorene Foster assistance for family in need	200.00
03/08/17	22458	Dustin Burns	Travel advance	408.00
03/08/17	22459	Lakeside Union School District	Transfer of 6th grade camp fund raising	100.00
		Total Checks Written		\$708.00
02/28/17		February bank fees		3.72
		Total to be Reimbursed		\$711.72
		Total to Deduct from Future Reimbursement		

Consent Item D.2.5. Acceptance of Donations
 Prepared by Karl Christensen
 March 21, 2017

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support a Field Trip to BizTown	\$250.00	Sempra Energy	Carlton Hills School
Grand Piano	\$2,000.00	Janet Dabbert	Carlton Oaks School
TOTAL DONATIONS RECEIVED	\$2,850.00		

RECOMMENDATION:

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$2,850.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

**Consultant / General Service Provider Report
March 21, 2017**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Marwa Khoshnaw	General Service Provider	Translation Services (Arabic)	3/21/17 - 8/30/17	Not to Exceed \$600 (\$15/Oral Translations; \$20/Testing & Written Translations)	LCAP	Independent Contractor

Agreements Below Were Approved by the Board of Education and Have Exceeded Original Budgeted Amount

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Original Amount and Approval Date	Requested Increase/ Contract Total	Funding	Payment Type (Independent Contractor or Employee)
Deanne Bilixey Monte	General Service Provider	Psychological Services	9/2016 thru 6/2017	\$5,000.00- 10/04/2016	\$2,500.00 / \$9,575.00 (contract increased \$2,075.00 on 12/6/16)	Special Education	Employee

BACKGROUND:

On September 4, 2012, the Board approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$15,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids for public works projects using the qualified vendor’s list for projects up to \$175,000.

The 2017-18 Adopted Budget will include a transfer to the Deferred Maintenance Fund of \$535,000. A portion will be used for the District Office HVAC Replacement project leaving an estimated balance of \$360,000 for other Deferred Maintenance projects. Staff has developed the following tentative list of Deferred Maintenance projects:

System	Site/Description	2017-18
<i>Painting</i>	1 or 2 schools TBD	55,000
<i>Roofing</i>	Sycamore Canyon, Cajon Park, ERC & Relocatable classrooms	160,000
<i>HVAC</i>	DO	175,000
	ERC	50,000
<i>Wall Systems</i>	CH Stucco Repair	55,000
<i>Paving/Play Structures</i>	Various Sites	40,000
Grand Total		535,000

Staff is requesting Board authorization to call for informal bids through the CUPCCAC process for Deferred Maintenance projects at various sites for Fiscal Year 2017-18 as follows:

1. Some Roofing Replacement at Sycamore Canyon, Cajon Park, ERC and relocatable classrooms and repairs as needed
2. Asphalt Repairs: Paving, crack repairs & sealcoating – District-wide as needed for safety
3. School painting at one to two schools modernized during Phase I of the Capital Improvement Program
4. Stucco with trace asbestos removal & replacement at roof overhangs and eaves at Carlton Hills

RECOMMENDATION:

It is recommended that the Board of Education authorize utilizing the CUPCCAC process to seek informal bids for certain 2017-18 Deferred Maintenance Projects. Separate items will be brought back to the Board for consideration of contract award at future meetings.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is up to \$360,000 from Deferred Maintenance funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Authorization to Sell/Dispose of Surplus Items

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
Obsolete Instructional Materials	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
All Other Personal Property	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in general circulation newspaper

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			<ul style="list-style-type: none"> Accept highest bid or reject all bids If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
10	Set	Library Rolling Storage Racks	Publications	Good	\$300
10-30	Unit	PE lockers	Transportation, Pride & Chet	Fair	\$25-\$50 per unit
1	Ea.	1987 Chevrolet C-10 Truck (120k miles)	Transportation	Poor	Less than \$500
150-200	Ea.	Stacking Chairs	Board Room	Good	\$5 Ea.

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	X
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of up to \$2,910 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Income is estimated at up to \$2,910 less fee to on-line bidding vendor, if used.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
Prepared by Karl Christensen
March 21, 2017

Authorization to Solicit Informal Bids through
the CUPCCAC Process for Replacement of the
HVAC Split Systems in the Educational
Resource Center

BACKGROUND:

On September 4, 2012, the Board approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$15,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$175,000.

In the Educational Resource Center (ERC), the HVAC units are 25-31 years old, well past their reasonable lifespan, and are due for replacement. Replacement of them was incorporated into the District's Prop 39 Energy Efficiency Expenditure Plan. Three (3) have already been replaced. This CUPCCAC informal bid will incorporate replacement of the remaining nine (9) to occur during the 2017-18 fiscal year in phases to minimize disruption.

RECOMMENDATION:

It is recommended that the Board of Education authorize utilizing the CUPCCAC process to seek informal bids for replacement of HVAC Split Systems in the ERC. A separate item will be brought back to the Board for consideration of contract award at a future meeting.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Estimated cost is \$170,000 to be paid from Deferred Maintenance and Proposition 39 funds

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.3.1.

Approval of Agreement Providing for the Use of Clinical Facilities with Grossmont-Cuyamaca Community College District for Occupational Therapy Assistant Student Placement

Prepared by Dr. Stephanie Pierce
March 21, 2017

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers, counselors and education administrators. Santee School District has received an agreement for Occupational Therapy Assistant student placement with Grossmont-Cuyamaca Community College District for this purpose. The terms of the agreement shall extend from March 22, 2017 to February 28, 2022.

RECOMMENDATION:

Administration recommends that the proposed Agreement with Grossmont-Cuyamaca Community College District for Occupational Therapy Assistant student education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no impact to the District general fund.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing Occupational Therapy Assistant students in the district, providing students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

AGREEMENT PROVIDING FOR THE
USE OF
CLINICAL FACILITIES

This Agreement is entered into this **6th day of March, 2017**, by and between the **GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT** (on behalf of GROSSMONT COLLEGE), 8800 Grossmont College Drive, El Cajon, CA 92020, hereinafter called the "District", and **SANTEE SCHOOL DISTRICT**, 9625 Cuyamaca Street, Santee, CA 92071 hereinafter called "Facility".

District has received approval from its Governing Board to conduct programs in **OCCUPATIONAL THERAPY ASSISTANT** education. In order to properly conduct such programs, on-the-job training experiences are required. It is of mutual benefit to the parties that students in said program use the clinical facilities of the Facility for their learning experience.

NOW, THEREFORE, the parties agree as follows:

1. TERM OF THE AGREEMENT

The term of this Agreement shall extend from **March 1, 2017 to February 28, 2022**, unless either party hereto subscribing requests modification or serves notice of termination. Said requests or notice shall be established by written notification, sent by certified mail, three months prior to the termination date.

2. NONDISCRIMINATION

The Facility shall not discriminate against any student on the basis of race, religion, color, national origin, sex, handicap, medical condition, age, veteran status, or marital status, in the use of its facilities.

3. MAXIMUM NUMBER OF STUDENTS

The Facility agrees to accept, for clinical experiences, students of the District in a number to be agreed upon between District and Facility.

4. PHYSICAL REQUIREMENTS

(a) CPR Certification

The District shall require that the students successfully complete Cardiopulmonary Resuscitation (CPR) certification prior to their clinical participation at Facility.

(b) Physical Examination

The District shall require that the students undergo a physical examination within twelve (12) months prior to their clinical participation at Facility.

The District shall require that students undergo a PPD or Tine test which, if positive, will be followed with a chest x-ray to exclude the possibility of active tuberculosis according to the CDC guidelines and provide evidence of current immunizations. Should the student not have had a PPD within the past 12 months, or 365 days, the student will be required to complete the 2-step PPD per CDC recommendations.

5. BACKGROUND CHECK

The District shall require that all students must submit to and complete a background check by Grossmont College and cleared by the appropriate agency as requested prior to beginning an assignment.

6. INSTRUCTORS

The District will furnish a fieldwork coordinator or program director that will be accountable for the students while at the Facility and will also be responsible for planning and coordinating the activities of said students with the appropriate designated Facility fieldwork supervisor during the student's clinical fieldwork training.

7. STATUS OF STUDENTS

The students shall be considered learners and shall not replace Facility staff or give service to patients apart from its educational value. The students shall not be considered employees of the Facility for any purpose whatsoever.

During clinical assignment, the students have the responsibility to comply with the same administrative policies as Facility employees in matters relating to the welfare of patients.

The Facility may refuse educational access to the clinical area to any person from the District who does not meet the Facility's standards of safety, health or ethical behavior.

There is no liability of Facility for any acts or omissions of students or District.

8. MEALS:

If a cafeteria is on the premises, the students shall be given the privilege of eating in the Facility's cafeteria and to purchase their meals at employee prices.

9. SUPPLIES

The Facility shall make available, for educational purposes, rooms or areas where groups of students may hold discussions and receive clinical instructions.

The Facility shall permit the educational use of supplies and equipment commonly available for patient care, including sources of information for educational purposes.

10. LIABILITY STATUS

(a) The District shall carry commercial general liability insurance with a limit of liability of at least \$5,000,000 per occurrence covering faculty members and students of the District during assignment in the Facility. A certificate of insurance shall be provided to Facility as evidence of such coverage.

(b) The District shall carry Workers' Compensation insurance with a limit of liability of at least \$1,000,000 per occurrence covering faculty and students of the District during assignment in the Facility. A certificate of insurance shall be provided to Facility as evidence of such coverage.

(c) The student shall carry professional malpractice insurance with a limit of liability of at least \$1,000,000 per occurrence, and \$3,000,000 in the aggregate. The District will verify that the student has an insurance certificate on file.

11. INDEMNIFICATION

(a) Facility shall defend, indemnify and hold District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Facility, its officers, agents, or employees.

(b) District shall defend, indemnify and hold Facility, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

(c) No acts or omissions of Facility with respect to students or District shall be a basis for indemnity by Facility or District.

12. COOPERATION AND DISPOSITION OF CLAIMS

District and Facility agree to cooperate with each other in the investigation and disposition of third party liability claims arising out of any services provided under this Agreement or in the operation of the program. It is the intention of the parties to fully cooperate in the disposition of all such claims. Such cooperation may include joint investigation, defense and disposition of claims of third parties arising from services performed under this Agreement. District and Facility agree to inform one another whenever an

incident report is filed or when an investigation is initiated concerning any professional service performed under this Agreement. To the extent allowed by law, including without limitation any applicable privileges, District and Facility shall have reasonable access to the medical records and charts of the other relating to any such claim or investigation; provided, however, that nothing in this section shall require either District or Facility to disclose any peer review documents, records or communications which are privileged under Section 1157 of the California Evidence Code, under the attorney/client privilege or under the attorney/work product privilege.

13. CONFIDENTIALITY OF RELATIONSHIPS WITH PATIENTS

Prior to the commencement of clinical training pursuant to this Agreement, the District will instruct its students regarding the confidentiality of all communications with the patients and between the patients, their doctors, and Facility staff. In addition, they shall be instructed that it is a breach of ethics and contrary to State law to divulge to any person not directly connected with the program, the names of persons being treated at the Facility and the nature of their illness.

IN WITNESS WHEREOF, this Agreement is executed as of the date indicated above.

SANTEE SCHOOL DISTRICT

GROSSMONT-CUYAMACA COMMUNITY
COLLEGE DISTRICT

By: _____

By: 

Linda Bertolucci
Director, Purchasing & Contracts

Name: _____

Title: _____

Date: _____

Date: 3-6-17

Consent Item D.3.2.

Approval of Agreement with Dannis Woliver Kelly
for Legal Services

Prepared by Dr. Stephanie Pierce
March 21, 2017

BACKGROUND:

Special Education issues arise that create the need for the District to seek legal counsel and/or services. The District recently received a due process filing with three school districts involved. The three districts have agreed to use the same attorney for this case.

RECOMMENDATION:

Administration recommends the Board of Education approve the Agreement with Dannis Woliver Kelly for legal services on an as-needed basis for the remainder of the 2016-2017 school year.

This recommendation supports the following District goal:

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Per the attached Agreement, the contracted services with Dannis Woliver Kelley have the following hourly rates: \$225-\$310 per hour for shareholders, special counsel and of counsel; \$185-\$225 per hour for associates; and \$120-\$140 per hour for paralegals and law clerks. Actual charges will only be applied when services are rendered.

STUDENT ACHIEVEMENT:

This is a fiscal item to provide legal services.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into on March 15, 2017, by and between the Santee School District, hereinafter referred to as District, and Dannis Woliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

District appoints Attorney to represent, advise, and counsel it from March 15, 2017, through and including June 30, 2018, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

District shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

Except as hereinafter provided, District agrees to pay Attorney two hundred twenty-five dollars (\$225) to three hundred ten dollars (\$310) per hour for shareholders, special counsel and of counsel; one hundred eighty-five dollars (\$185) to two hundred twenty-five dollars (\$225) per hour for associates; and one hundred twenty dollars (\$120) to one hundred forty dollars (\$140) per hour for paralegals and law clerks. Rates for individual attorneys may vary within the above ranges depending on the level of experience and qualifications and the nature of the legal services provided. Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of one-tenth (.1) of an hour, except for the first such advice in any business day, which is charged in a minimum of three-tenths (.3) of an hour. In the course of travel it may be necessary for Attorney to work for and bill other clients while in transit. If, during the course of representation of District, an insurance or other entity assumes responsibility for payment of all or partial fees of Attorney on a particular case or matter, District shall remain responsible for the difference between fees paid by the other entity and Attorney's hourly rates as specified in this Agreement unless otherwise agreed by the parties.

Agreements for legal fees at other than the hourly rate set forth above may be made by mutual agreement for special projects or particular scopes of work.

District further agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying costs, express postage, and facsimile transmittals. District agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of District or emergency conditions which occasionally arise.

District further agrees to pay for major costs and expenses by paying third parties directly including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. Upon mutual consent of District and Attorney, Attorney may pay for such costs and expenses and District shall advance costs and expenses to Attorney.

Occasionally Attorney may provide District officials and/or employees with food or meals at Attorney-sponsored trainings or when working with District officials and/or

employees. Attorney may provide such food or meals without additional charge in exchange for the consideration provided by the District under this Agreement.

Attorney shall send District a statement for fees and costs incurred every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. District shall pay Attorney's statements within thirty (30) days after each statement's date. Upon District office's request for additional statement information, Attorney shall provide a bill to District no later than ten (10) days following the request. District is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request.

It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

Because Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other educational entities, conflicts of interest may arise in the course of Attorney's representation. If Attorney becomes aware of any potential or actual conflicts of interest, Attorney will inform the District of the conflict and comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to District. If District has any question about whether Attorney has a conflict of interest in its representation of District in any matter, it may contact Attorney or other legal counsel for clarification.

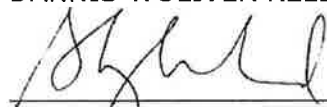
District or Attorney may terminate this Agreement by giving thirty (30) days written notice of termination to the other party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

SANTEE SCHOOL DISTRICT

Kristin Baranski
Superintendent

Date

DANNIS WOLIVER KELLEY


Sarah L.W. Sutherland
Attorney at Law

March 15, 2017
Date

At its public meeting of _____, 2017, the Board approved this Agreement and authorized the Board President, Superintendent or Designee to execute this Agreement.

Consent Item D.3.3.

Approval of Memorandum of Understanding with Alliant International University California School of Education for Placement of Practicum Students, Student Teachers, and Interns in the Teacher Credential, School Psychology and School Counseling Programs

Prepared by Dr. Stephanie Pierce
March 21, 2017

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers, and interns. Santee School District has received a Memorandum of Understanding with Alliant International University California School of Education for this purpose in the Teacher Credential, School Psychology and School Counseling Programs. The terms of the agreement shall commence on July 1, 2017 and continue through June 30, 2022.

RECOMMENDATION:

Administration recommends that the proposed Memorandum of Understanding with Alliant International University California School of Education for teacher, school psychologist and school counseling education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

Alliant International University shall pay the District for field laboratory classroom placement of student teachers at the rate of \$175.00 per nine week term for each full-time student teacher. This money is designated to the Master Teacher.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.



Alliant International University
**California School
of Education**

MEMORANDUM OF UNDERSTANDING
Between
ALLIANT INTERNATIONAL UNIVERSITY, INC. A CALIFORNIA BENEFIT
CORPORATION
And
SANTEE SCHOOL DISTRICT

Alliant International University, Inc. A California Benefit Corporation (“University”) and Santee School District (“District”) agree to the following conditions that apply to Practicum Students, Student Teachers, and Interns who are or will be enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program or School Counseling Program through the California School of Education at Alliant International University and will be serving their Practicum or Internship in the District. Interns nominated by either Alliant International University or the District shall be mutually acceptable by both Alliant International University and the District, and shall be subject to a mutually acceptable placement within the District. This Memorandum of Understanding shall become effective July 1, 2017 for a period of five (5) calendar years. This Memorandum of Understanding may be terminated by either party with sixty (60) days written notice, unless both parties agree to an earlier termination date. Any termination of the Memorandum of Understanding by either party shall not affect the status of any intern who has been placed with the district prior to the effective date of termination.

Alliant International University agrees and certifies that:

1. Each Candidate shall have passed the California Educational Basic Skill Test (CBEST) and, for Student Teachers and Teacher Interns, required subject matter competency prior to assuming Intern services or responsibilities.
2. Each Candidate shall possess a B.A. Degree, documented by official transcripts with a minimum overall GPA of 3.0. Teacher Credential Interns shall have passed the subject matter requirement.
3. Each Teacher Intern shall have a minimum of 120 hours of verified pre-service experience with students in educational settings. Each School Psychology Intern shall have a minimum of 400 hours of verified Practicum experience and each School Counseling Intern shall have a minimum of 100 hours of verified Practicum experience.
4. Each Teacher Intern shall have passed U.S. Constitution coursework or examination.
5. Each Candidate shall be provided adequate supervision, advice, encouragement and support, as appropriate, by Alliant International University personnel, including but not limited to the University faculty and the University field supervisor as directed by California Commission on Teacher Credentialing Standards.
6. University Supervisors will observe and evaluate teacher interns at least six times during a semester and allocate time with each intern after each visit to discuss the observation.

7. University Supervisors will meet with District Support Providers at the beginning of the candidate's field placement in order to establish roles and duties in order to best support the candidate.
8. For Teacher Education programs, District Support Providers will be required to provide one evaluation per Alliant academic term (8 weeks) using Alliant's evaluative matrix based on the Teacher Performance Expectations (TPE) established by the Commission on Teacher Credentialing (CTC).

Santee School District agrees and certifies that:

1. The purpose of the Internship Program is to add to the pool of qualified teachers, school psychologists, or school counselors that the District has continually sought to maintain.
2. The Intern's services shall meet the instructional or service needs of the District.
3. Each Intern shall be assigned as an Intern under a contract with an appointment of at least .60 FTE of her/his workday, and placed in a job that shall allow for substantial experience in instructional or service duties.
4. No appointment shall be made unless the prospective employee provides proof of fingerprint clearance or photocopy of California teaching permit, and verification that he or she is free from tuberculosis.
5. No Intern shall displace any fully credentialed employee in the District.
6. Each Intern shall be provided adequate supervision, advice, encouragement and support, as appropriate, by District personnel, including but not limited to both an immediate field supervisor and an in-district mentor as directed by California Commission on Teacher Credentialing Standards.
7. The District and University, in partnership, must provide a total of 189 hours annually of support for each teacher intern (45 hours of which will be dedicated to ELL support).
8. The Intern's salary shall not be reduced to pay for the supervision of that Intern.
9. The Intern will apply to the California School of Education at Alliant International University for the Intern Credential within the first semester of coursework.
10. District Support Providers will meet with University Supervisors at the beginning of the candidate's field placement in order to establish roles and duties in order to best support the candidate.
11. The District Support Provider will observe and evaluate each intern teacher at least one time during a term (4 times in an academic year) and allocate time with each intern after each visit to discuss the observation. The District Support Provider will provide evidence of each observation and evaluation to the University Supervisor.
12. District Site Support Providers must hold credentials in the same areas as the interns they support and/or hold an Administrative Services Credential.
13. All intern teachers and student teachers must have experience working with diverse student populations including English Language Learners (ELLs), students with disabilities, and students from varying socioeconomic statuses. For Clinical Practice placements, at least 10% of the student body must comprise of ELLs, students with disabilities, and students from a low socio-economic background. If a candidate is in a Clinical Practice placement that falls short of the 10% threshold in any of the aforementioned areas, the district understands that for each percentage point below that threshold, the candidate will be

required to observe for two full days in either an ELL classroom, a Special Education classroom, or a classroom at a Title 1 school, depending on the area or areas, of deficient diverse student population group(s), to gain sufficient experience in those student population groups.

14. District Intern Support Providers, District Induction Support Providers (Education Specialist Clear Credential), and master teachers must have a minimum of three years teaching experience, have a Clear Credential in the credential area they are supervising (or an Administrative Service Credential), and have a Master's degree or equivalent. The district confirms that its Intern Support Providers and Induction Support Providers have been adequately trained in their supervisory roles.

Alliant International University:

Andy Vaughn, President
Alliant International University

Date

Dr. Mary Oling-Sisay, Dean
California School of Education
Alliant International University

Date

Santee School District:

Assistant Superintendent, Santee School District

Date

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Brayfield, Larisel	Carlton Hills	III-03	\$0.00	\$50,504.00	03-06-17 to 06-13-17
2. Costa, Kristie (replacing Denise Peters)	Carlton Oaks	III-01	\$0.00	\$50,504.00	03-06-17 to 06-13-17
3. Olson, Vicki	PRIDE Academy	IV-04	\$0.00	\$55,887.00	03-06-17 to 06-13-17

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Bonser, Kristen	Rio Seco/Pepper Drive to Hill Creek	MGT 01	\$92,301.00	\$92,301.00	02-28-17

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Krug, Megan	Long-Term LOA		Family Care	Approve	08-21-17 to 06-12-18
2. Mula, John	Long-Term LOA		Military	Approve	08-21-17 to 06-12-18
3. Rust, Angela	Long-Term LOA		Family Care	Approve	08-21-17 to 06-12-18
4. Speaks, Kyla	Long-Term LOA		Family Care	Approve	08-21-17 to 06-12-18
5. Van Dyke, Jamie	Long-Term LOA		Family Care	Approve	08-21-17 to 06-12-18
6. White-Melton, Carol Ann	Long-Term LOA		Family Care	Approve	08-21-17 to 06-12-18

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Marchant, Ann	Carlton Oaks	VI-23	Retirement	06-14-17
2. Ornelas, Gisela	Hill Creek	VI-30	Retirement	06-14-17

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Donoho, Amanda (replacing Luzelva Zenteno)	Cajon Park	Project SAFE Assistant 17 A / 3.25 hrs	\$0.00	\$838.68	03-07-17
2. Edwards, Diane (replacing Nada Sawaya)	Pepper Drive	Instructional Assistant, Limited English Proficient Services 20 A / 3.5 hrs	\$0.00	\$1,128.31	03-06-17
3. Gonzalez, Laura (replacing Luz Gonzalez)	Pepper Drive	Instructional Assistant, Limited English Proficient Services 20 A / 3.5 hrs	\$0.00	\$1,128.31	03-06-17

Classified Staff - continued

H. New Appointments continued:

4. Segura, Brennan	Maintenance	Grounds Maintenance Worker I 23.5 A / 8.0 hrs	\$0.00	\$3,067.00	03-07-17
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I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Ciaccio, Anthony	Transportation	Van Driver 22 A / 6.1 hrs to 22A / 5.6 hrs	\$2,171.60	\$1,993.60	03-01-17
2. Craft, Heather (replacing Erin Enslow)	Rio Seco	Food Service Worker I-A 20 D / 2.75 hrs to Instructional Assistant, Special Ed I 20 D / 5.0 hrs	\$1,028.30	\$1,869.37	03-20-17
2. Hastings, Darlene (replacing Amber Agent-Martinez)	Hill Creek to Cajon Park	Project SAFE Assistant 17 A / 3.25 hrs to 17 A / 2.5 hrs	\$904.83	\$695.94	03-06-17
3. Jarrell, Felicia	Chet F. Harritt to Pepper Drive	Out of School Time Group Leader 19.5 E / 5.75 hrs to Instructional Assistant, Special Ed II 21 E / 6.0 hrs	\$2,204.55	\$2,477.25	03-13-17
4. Korhummel, Ilene	Sycamore Canyon/Carlton Hills to Hill Creek	Early Childhood Group Leader I 19.5 D / 5.75 hrs	\$2,097.51	\$2,097.51	03-20-17
5. Matias, Excel	Carlton Hills/Carlton Oaks to Carlton Hills	Instructional Assistant, Limited English Proficient Services 20 E / 3.5 hrs	\$1,374.62	\$1,374.62	03-20-17
6. Said-Habibullah, Habiba (replacing Homer Malott)	Cajon Park	Campus Aide CA B / 2.0 hrs to Custodian II 23 A / 4.0 hrs	\$477.96	\$1,495.50	03-20-17
7. Weese, Jennifer (replacing Debra Phillips)	Chet F. Harritt to Sycamore Canyon	Community Liaison 20 A / 3.0 hrs to Student Attendance Clerk 22 A / 3.75 hrs	\$967.12	\$1,335.14	03-13-17

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by Tim Larson
March 21, 2017

Approval of Short Term Positions

BACKGROUND:

Due to extensive rainfall resulting in the growth of weeds throughout the District at an extreme rate, there is a need to hire a short term grounds maintenance worker for abatement services March 22 – April 30, 2017.

As a result of the Language Arts and Math adoption, short term warehouse staff will be needed to remove, replace, and distribute inventory May 22 – September 30, 2017.

Short term movers will be needed to support the HVAC project and the technology / publication equipment move between April 1 – August 30, 2017.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve the following

- One (1) Grounds Maintenance Worker I position for up to 8.0 hours per day for weed abatement March 22 – April 30, 2017
- One (1) Warehouse / Delivery Driver position for up to 8.0 hours per day for Language Arts and Math adoption May 22 – September 30, 2017
- Up to 10 movers for up to 8.0 hours per day for the HVAC project and technology / publication equipment move between April 1 – August 30, 2017

FISCAL IMPACT:

The daily cost for a Grounds Maintenance Worker I position will be approximately \$175. The daily cost for a Warehouse / Delivery Driver position will be approximately \$183. The daily cost for a mover position will be approximately \$150.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.4.3. Adoption of Resolution No. 1617-30 to Eliminate a Vacant Classified Non-Management Position

Prepared by Tim Larson
March 21, 2017

BACKGROUND:

In order to preserve funding and prepare for the coming school year, the administrator at Chet F. Harritt school has determined that a vacant community liaison position will not be filled at this time. It is possible that the position will be re-evaluated in subsequent years should the funding be available.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the following vacant position effective March 22, 2017:

- One (1) 3.0-hour Community Liaison at Chet F. Harritt School

FISCAL IMPACT:

The savings for eliminating the Community Liaison position will be \$11,669.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 1617-30**

**ELIMINATION OF A VACANT
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, it has been determined that in order to preserve funding and prepare for the coming school year, it is necessary to eliminate a vacant community liaison position;

NOW, THEREFORE, BE IT RESOLVED that as of the 21st day of March 2017, the Governing Board of Santee School District approved to eliminate the following vacant position effective March 22, 2017:

- One (1) 3.0-hour Community Liaison at Chet F. Harritt School position

BE IT FURTHER RESOLVED that the Board will not require the District Superintendent to give sixty (60) days' notice prior to the effective date of elimination as the position is vacant and will not affect any classified employees.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 21st day of March 2017, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Dated 3/21/17

Clerk, Board of Education

Consent Item D.4.4.

Approval of 2017-2018 Classified Non-Management Calendar

Prepared by Tim Larson
March 21, 2017

BACKGROUND:

The District, in collaboration with the California School Employees Association (CSEA), have determined work days for the 2017-2018 work year.

RECOMMENDATION:

It is recommended that the Board of Education approve the proposed classified non-management calendar for the 2017-2018 work year.

FISCAL IMPACT:

There is no fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.4.

DRAFT
Classified Non-Management 2017-2018 Calendar

July 2017						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

7/4 INDEPENDENCE DAY

7/28 Principals return

7/31 VPs return

8/1 *Sch Sec/SACs return

8/1 11-mo employees return

8/7 School offices open to public

8/14 Teachers return

8/14-8/15 District Prof Dev

8/16-8/18 Site Prof Dev

8/21 10-mo employees return

8/21 Students Return

8/21 9-mo employees return

January 2018						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1/1 NEW YEAR'S DAY observed

1/2 LOCAL HOLIDAY

1/8 Classes resume

1/15 MARTIN LUTHER KING DAY

August 2017						
S	M	T	W	TH	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2018						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

2/12 LINCOLN'S DAY observed

2/19 WASHINGTON'S DAY observed

2/26 End of 2nd trimester (60 days)

September 2017						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

9/4 LABOR DAY

March 2018						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

3/26-4/6 SPRING BREAK

3/30 LOCAL HOLIDAY

October 2017						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2018						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3/26-4/6 SPRING BREAK

4/9 Classes resume

November 2017						
S	M	T	W	TH	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

11/6 End of 1st trimester (55 days)

11/10 VETERANS' DAY

11/13-11/17 Parent/Teacher Conf; modified days

11/20-11/24 THANKSGIVING BREAK

11/23 THANKSGIVING DAY

11/24 LOCAL HOLIDAY

May 2018						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

5/28 MEMORIAL DAY Observance

December 2017						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

12/22 LOCAL HOLIDAY in lieu of Admissions' Day

12/25-1/5 WINTER BREAK

12/25 CHRISTMAS DAY

12/26 LOCAL HOLIDAY

June 2018						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

6/12 End of 3rd trimester (65 days)

6/12 Last school day; minimum day

6/12 9-mo emp last work day

6/18 10-mo emp last work day

6/19 VPs last work day

6/20 Sch Sec/SACs last work day

6/22 Prin/Sch last work day

6/29 11-mo emp last work day

Promotion dates vary (please contact school sites)

*Variations of sch sec/SAC employee schedules will be approved by supervisor and a copy provided to payroll.

Board Approved:

Consent Item D.4.5.

Approval of Revisions to Director I, Curriculum & Assessment Title and Job Description

Prepared by Tim Larson
March 21, 2017

BACKGROUND:

Administration has determined that certain responsibilities recently realigned in newly created and/or revised job descriptions should be removed from the Director I, Curriculum & Assessment job description.

In addition, the title will be revised to Director, Curriculum & Assessment and the vacant position will be reduced to 214 days, consistently with all certificated director positions.

RECOMMENDATION:

It is recommended that the Board of Education approve the revisions to Director I, Curriculum & Assessment title and job description.

FISCAL IMPACT:

As reflected for director positions on the certificated management salary schedule.

STUDENT ACHIEVEMENT IMPACT:

Providing instructional support will enhance student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

SANTEE SCHOOL DISTRICT

DIRECTOR I, CURRICULUM and ASSESSMENT

JOB SUMMARY:

The DIRECTOR—I, Curriculum and Assessment, under the direction of the Assistant Superintendent, Educational Services is responsible for the implementation and coordination of instructional programs, supervision of certificated and classified professional development and parent/volunteer education programs to ensure the ongoing implementation of high standards of instructional practice, services and assistance. In addition, the Director of Curriculum and Assessment assists the Assistant Superintendent, Educational Services in meeting and maintaining all compliance objectives for state and federally funded projects in accordance with project guidelines and in cooperation with principals, teachers, parents and advisory committees. Other responsibilities and duties, as assigned by the Assistant Superintendent, Educational Services are also performed.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

In concert and under the direction of the Assistant Superintendent, Educational Services, implements curriculum and instructional outcomes district-wide:

- Implements and supports instructional materials selection committees according to district administrative regulations and procedures.
- Establishes goals and objectives for staff professional development programs that support a high level of instructional practice in classrooms.
- Plans, organizes, implements, and evaluates instructional in-service programs to improve instruction.
- Meets regularly with administrators and teachers to establish future goals and identify specific training needs of the district's personnel, including certificated and classified.
- Coordinates the establishment of procedures, timelines, preparation of necessary forms and letters, assignment or workshop sites and all other practical elements of in-service training.
- Coordinates the operation of the student teacher program in the district.
- Coordinates parent education programs in the district.
- Researches best instructional practices and works with staff to pilot and implement these practices.
- Interprets in-service programs' objectives, results and needs to district staff, Board, civic and parent groups, teacher training institutions, and others.
- Coordinates the advisory program for certificated professional growth requirements mandated by the state credentialing commission.
- Develops instructional intervention programs in collaboration with site administrators.
- Provides written communication to district staff on programs.
- In concert with the Assistant Superintendent, Educational Services, develops curriculum for special needs students, including Title I, GATE, and EIA-LEP.

EXAMPLES OF DUTIES AND RESPONSIBILITIES (continued):

- Supervises summer school.
- Assists the Assistant Superintendent, Educational Services, to meet all compliance mandates and requirements for federal and state funded programs.
- Works with designated committees of teachers, principals and other members in specific programs and projects.
- Assists the Assistant Superintendent, Educational Services, to obtain assessment data on special needs programs and evaluates program effectiveness.
- Assists the Assistant Superintendent, Educational Services, to develop annual reports for Local Educational Plans, Coordinated Compliance Review, and Consolidated Application.
- Assists the Assistant Superintendent, Educational Services, to prepare and administer centralized state and federal project budgets.
- Coordinates the preparation of district publications such as orientation for materials for new teachers and staff members.
- Maintains a budget that supports instructional planning objectives.
- Assumes other responsibilities as assigned by the Assistant Superintendent, Educational Services.
- Coordinates, plans and implements district-wide assessments.
- Coordinates, plans and implements state bilingual assessments, ~~CELDT, SABE/2.~~
- Assists the Assistant Superintendent, Educational Services, with the coordination, administration, and evaluation of the state assessment, ~~STAR.~~

EMPLOYMENT STANDARDS:

Education:	Master's degree is required; advanced education in curriculum and instruction is preferred.
Experience:	Four or five years of experience as a classroom teacher at K-8 level is preferred.
Credential(s):	Appropriate California teaching credential authorizing service in grades K-8 and administrative credential(s).
Knowledge and Abilities:	Possesses knowledge of curriculum and instruction techniques, best instructional practices, successful staff development practices, interpersonal skills and organizational skills. Has successfully demonstrated the ability to lead groups, analyze situations and needs, carry out directives and communicate effectively. Possesses exemplary presentation skills.

ADOPTED: July 15, 2003
REVISED: March 21, 2017

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

BACKGROUND:

On February 7, 2017, the Governing Board authorized Administration to seek informal bids utilizing the CUPCCAC bid process for installation of a deep water well at Sycamore Canyon School. A "Notice Inviting Informal Bids" was sent to vendors who have registered to be on the District's qualified vendors list. This notice was also advertised in the Daily Journal. Job walks were available for interested contractors. Two vendors toured the facility to determine the scope of work. Below are the results of the informal formal bid process:

Vendor	Base Bid: Phase I Drilling	Phase II Installation of Pump System	Total Bid
Cascade Drilling/Technical Svcs	\$90,000	\$51,500	\$141,500
ABC Liovin Drilling, Inc.	\$111,905	\$33,213	\$145,118
Tri-County Drilling, Inc.	\$146,940	\$3,840	\$150,780
Southwest Pump & Drilling, Inc.	\$185,000	\$40,000	\$225,000

RECOMMENDATION:

It is recommended that the Board of Education award Bid to Cascade Drilling/Technical Svcs and authorize issuing a Notice to Proceed for Phase I. Phase II would only be initiated if a sufficient flow of 90 gallons per minute or more is confirmed.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

This fiscal impact is \$ 141,500 to be paid from Fund 40 Facility Needs Budget.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Item F. BOARD POLICIES AND BYLAWS

BACKGROUND:

Senate Bill 1029 became effective January 1, 2017 which made revisions to Government Code Section 8855(i). The new law requires that LEAs adopt local debt policies no later than 30 days prior to the sale of any debt issue. Specifically, Government Code Section 8855(i) now reads as follows:

(i) (1) The issuer of any proposed debt issue of state or local government shall, no later than 30 days prior to the sale of any debt issue, submit a report of the proposed issuance to the commission by any method approved by the commission. This subdivision shall also apply to any nonprofit public benefit corporation incorporated for the purpose of acquiring student loans. The commission may require information to be submitted in the report of proposed debt issuance that it considers appropriate. Failure to submit the report shall not affect the validity of the sale. The report of proposed debt issuance shall include a certification by the issuer that it has adopted local debt policies concerning the use of debt and that the contemplated debt issuance is consistent with those local debt policies. A local debt policy shall include all of the following:

- (A) The purposes for which the debt proceeds may be used.
- (B) The types of debt that may be issued.
- (C) The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
- (D) Policy goals related to the issuer's planning goals and objectives.
- (E) The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

New BP 3470 comes directly from CSBA with a few revisions containing district specific provisions. Those revisions are highlighted in gray.

RECOMMENDATION:

It is recommended that the Board of Education review, approve, and adopt the proposed new BP 3470, "Debt Issuance and Management," in a second reading as presented.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

DEBT ISSUANCE AND MANAGEMENT

The Governing Board is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

The district shall not enter into indebtedness or liability that in any year exceeds the income and revenue provided for such year, unless two-thirds of the voters approve the obligation or one of the exceptions specified in law applies. (California Constitution, Article 16, Section 18)

When the Board determines that it is in the best interest of the district, the Board may issue debt or order an election to issue debt. The Superintendent or designee shall make recommendations to the Board regarding appropriate financing methods for capital projects or other projects that are authorized purposes for debt issuance. When approved by the Board and/or the voters as applicable, the Superintendent or designee shall administer and coordinate the district's debt issuance program and activities, including the timing of issuance, sizing of issuance, method of sale, structuring of the issue, and marketing strategies.

The Superintendent or designee shall retain a financial advisor, municipal advisor, investment advisor, and other financial services professionals as needed to assist with the structuring of the debt issuance and to provide general advice on the district's debt management program, financing options, investments, and compliance with legal requirements. Contracts for services provided by such advisors may be for a single transaction or for multiple transactions, consistent with the contracting requirements in Education Code 17596. In the event that the district issues debt through a negotiated sale, underwriters may be selected for multiple transactions if multiple issuances are planned for the same project. In addition, the district shall select a legal team on an as-needed basis to assist with debt issuances or special projects.

Goals

The district's debt issuance activities and procedures shall be aligned with the district's vision and goals for providing adequate facilities and programs that support student learning and well-being. When issuing debt, the district shall ensure that it:

1. Maintains accountability for the fiscal health of the district, including prudent management and transparency of the district's financing programs
2. Attains the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements
3. Takes all practical precautions and proactive measures to avoid any financial decision that will negatively impact current credit ratings on existing or future debt issues

DEBT ISSUANCE AND MANAGEMENT (continued)

4. Maintains effective communication with rating agencies and, as appropriate, credit enhancers such as bond insurers or other providers of credit or liquidity instruments in order to enhance the creditworthiness, liquidity, or marketability of the debt
5. Monitors the district's statutory debt limit in relation to assessed valuation within the district and the tax burden needed to meet long-term debt service requirements
6. When determining the timing of debt issuance, considers market conditions, cash flows associated with repayment, and the district's ability to expend the obtained funds in a timely, efficient, and economical manner consistent with federal tax laws
7. Determines the amortization (maturity) schedule which will fit best within the overall debt structure of the district at the time the new debt is issued
8. Considers the useful lives of assets funded by the debt issue, as well as repair and replacement costs of those assets to be incurred in the future
9. Preserves the availability of the district's general fund for operating purposes and other purposes that cannot be funded by the issuance of voter-approved debt
10. Meets the ongoing obligations and accountability requirements associated with the issuance and management of debt under state and federal tax and securities laws

Authorized Purposes for the Issuance of Debt

The district may issue debt for any of the following purposes:

1. To pay for the cost of capital improvements, including acquiring, constructing, reconstructing, rehabilitating, replacing, improving, extending, enlarging, and/or equipping district facilities
2. To refund existing debt
3. To provide for cash flow needs

Pursuant to Government Code 53854, general operating costs, including, but not limited to, items normally funded in the district's annual operating budget, shall not be financed from debt payable later than 15 months from the date of issuance. The district may deem it desirable to finance cash flow requirements under certain conditions so that available resources better match expenditures within a given fiscal year. To satisfy both state constitutional and statutory constraints, such cash flow borrowing shall be payable from taxes, income, revenue, cash receipts, and other moneys attributable to the fiscal year in which the debt is issued.

DEBT ISSUANCE AND MANAGEMENT (continued)**Authorized Types of Debt**

The Superintendent or designee shall recommend to the Board potential financing method(s) that result in the highest benefit to the district, with the cost of staff and consultants considered. Potential financing sources may include:

1. Short-Term Debt
 - a. Short-term debt, such as tax and revenue anticipation notes (TRANs), when necessary to allow the district to meet its cash flow requirements (Government Code 53850-53858)
 - b. Bond anticipation notes (BANs) to provide interim financing for capital bond projects that will ultimately be paid from general obligation bonds (Education Code 15150)
 - c. Grant anticipation notes (GANs) to provide interim financing pending the receipt of grants and/or loans from the state or federal government that have been appropriated and committed to the district (Government Code 53859-53859.08)
2. Long-Term Debt
 - a. General obligation bonds for projects approved by voters (California Constitution, Article 13A, Section 1; Education Code 15100-15262, 15264-15276; Government Code 53506-53509.5)
 - b. Special tax bonds issued pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code 53311-53368.3)
3. Lease financing, including certificates of participation (COPs)
 - a. Lease financing to fund the highest priority capital equipment purchases when pay-as-you-go financing is not feasible (Education Code 17450-17453.1)
 - b. Lease financing to fund facilities projects when there is insufficient time to obtain voter approval or in instances where obtaining voter approval is either not feasible or unavailable (Education Code 17400-17429)
4. Special financing programs or structures offered by the federal or state government, such as Qualified Zone Academy Bonds or other tax credit obligations or obligations that provide subsidized interest payments, when the use of such programs or

DEBT ISSUANCE AND MANAGEMENT (continued)

structures is determined to result in sufficiently lower financing costs compared to traditional tax-exempt bonds and/or COPs

5. Temporary borrowing from other sources such as the County Treasurer
6. Other forms of debt that the district finds to be beneficial to further its educational purpose or to strengthen its long-term financial condition, so long as such forms of debt adhere to the provisions of Board Policy and all applicable federal and state laws.

General Obligation Bonds to be issued by the district shall adhere to all provisions of Board Policy 7214.

COPs, TRANS, revenue bonds, or any other non-voter approved debt instruments shall not be issued by the district in any fiscal year in which the district has a qualified or negative certification, unless the County Superintendent of Schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. (Education Code 42133)

Relationship of Debt to District Facilities Program and Budget

Decisions regarding the issuance of debt for the purpose of financing capital improvement shall be aligned with current needs for acquisition, development, and/or improvement of district property and facilities as identified in the district's facilities master plan or other applicable needs assessment, the projected costs of those needs, schedules for the projects, and the expected resources.

The cost of debt issued for major capital repairs or replacements shall be evaluated against the potential cost of delaying such repairs and/or the replacing of such facilities.

When considering a debt issuance, the Board and the Superintendent or designee shall evaluate both the short-term and long-term implications of the debt issuance and additional operating costs associated with the new projects involved. Such evaluation may include, but is not limited to, the projected ratio of annual debt service to the tax burden on the district's taxpayers and the ratio of annual debt service secured by the general fund to general fund expenditures.

The district may enter into credit enhancement agreements such as municipal bond insurance, surety bonds, letters of credit, and lines of credit with commercial banks, municipal bond insurance companies, or other financial entities when their use is judged to lower borrowing costs, eliminate restrictive covenants, or have a net economic benefit to the financing.

DEBT ISSUANCE AND MANAGEMENT (continued)

Structure of Debt Issues

The district shall consider the overall impact of the current and future debt burden of the financing; as well as the useful life of the asset being repaired, constructed, or procured; when determining the duration of the debt issue.

The district shall design the financing schedule and repayment of debt so as to take best advantage of market conditions, ensure cost effectiveness, provide flexibility, and, as practical, recapture or maximize its debt capacity for future use. Principal amortization will be structured to meet debt repayment, tax rate, and flexibility goals.

For new money debt issuances for capital improvements, the district shall size the debt issuance with the aim of funding capital projects as deemed appropriate by the Board, as long as the issuance is consistent with the overall financing plan, does not exceed the amount authorized by voters, and, unless a waiver is sought and received from the State, will not cause the district to exceed the limitation on debt issuances specified in the California Constitution or Education Code 15106.

To the extent practicable, the district shall also consider credit issues, market factors, and tax law when sizing the district's bond issuance. The sizing of refunding bonds shall be determined by the amount of money that will be required to cover the principal of, any accrued interest on, and any redemption premium for the debt to be paid on the call date and to cover appropriate financing costs.

Any general obligation bond issued by the district shall mature within 40 years of the issuance date, or as otherwise required by law, and adhere to the provisions of Board Policy 7214. (California Constitution, Article 16, Section 18; Government Code 53508.6; Board Policy 7214)

The final maturity of equipment or real property lease obligations will be limited to the useful life of the assets to be financed but, with respect to a lease purchase of equipment, no longer than a period of 10 years. (Education Code 17452)

Method of Sale

For the sale of any district-issued debt, the Superintendent or designee shall recommend the method of sale with the potential to achieve the lowest financing cost and/or to generate other benefits to the district. Potential methods of sale include:

1. A competitive bidding process through which the award is based on, among other factors, the lowest offered true interest cost
2. Negotiated sale, subject to approval by the district, to ensure that interest costs are in accordance with comparable market interest rates

DEBT ISSUANCE AND MANAGEMENT (continued)

3. Private placement sale, when the financing can or must be structured for a single or limited number of purchasers or where the terms of the private placement are more beneficial to the district than either a negotiated or competitive sale

Investment of Proceeds

The district shall actively manage the proceeds of debt issued for public purposes in a manner that is consistent with state law governing the investment of public funds and with the permitted securities covenants of related financing documents executed by the district. Where applicable, the district's official investment policy and legal documents for a particular debt issuance shall govern specific methods of investment of bond-related proceeds. Preservation of principal shall be the primary goal of any investment strategy, followed by the availability of funds, and then by return on investment.

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

The management of public funds shall enable the district to respond to changes in markets or changes in payment or construction schedules so as to ensure liquidity and minimize risk.

Refunding/Restructuring

The district may consider refunding or restructuring outstanding debt if it will be financially advantageous or beneficial for debt repayment and/or structuring flexibility. When doing so, the district shall consider the maximization of the district's expected net savings over the life of the debt issuance and, when using a general obligation bond to refund an existing bond, shall ensure that the final maturity of the refunding bond is no longer than the final maturity of the existing bond.

Internal Controls

The Superintendent or designee shall establish internal control procedures to ensure that the proceeds of any debt issuance are directed to the intended use. Such procedures shall assist the district in maintaining the effectiveness and efficiency of operations, properly expending funds, reliably reporting debt incurred by the district and the use of the proceeds, complying with all laws and regulations, preventing fraud, and avoiding conflict of interest.

The district shall be vigilant in using bond proceeds in accordance with the stated purposes at the time such debt was incurred as defined in the text of the voter-approved bond measure. (Government Code 53410)

When feasible, the district shall issue debt with a defined revenue source in order to preserve the use of the general fund for general operating purposes.

DEBT ISSUANCE AND MANAGEMENT (continued)

The district shall annually conduct a due diligence review to ensure its compliance with all ongoing obligations applicable to issuers of debt. Such a review may be conducted by general legal counsel or bond counsel. Any district personnel involved in conducting such reviews shall receive periodic training regarding their responsibilities.

In addition, the Superintendent or designee shall ensure that the district completes, as applicable, all performance and financial audits that may be required for any debt issued by the district, including disclosure requirements applicable to a particular transaction.

Records/Reports

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). Such report shall include a self-certification that the district has adopted a policy concerning the use of debt that complies with law and that the contemplated debt issuance is consistent with that policy. (Government Code 8855)

On or before January 31 of each year, the Superintendent or designee shall submit a report to the CDIAC regarding the debt authorized, the debt outstanding, and the use of proceeds of the issued debt for the period from July 1 to June 30. (Government Code 8855)

The Superintendent or designee shall provide initial and any annual or ongoing disclosures required by 17 CFR 240.10b-5 and 240.15c2-12 to the Municipal Securities Rulemaking Board, investors, and other persons or entities entitled to disclosure, and shall ensure that the district's disclosure filings are updated as needed.

The Superintendent or designee shall ensure that all debt issuances comply with federal tax law requirements, including the calculation and reporting of arbitrage.

The Superintendent or designee shall maintain transaction records of decisions made in connection with each debt issuance, including the selection of members of the financing team, the structuring of the financing, selection of credit enhancement products and providers, and selection of investment products. Each transaction file shall include the official transcript for the financing, interest rates and cost of issuance on the day when the debt was sold ("final number runs"), and a post-pricing summary of the debt issue. In addition, documentation evidencing the expenditure of proceeds, the use of debt-financed property by public and private entities, all sources of payment or security for the debt, and investment of proceeds shall be kept for as long as the debt is outstanding, plus the period ending three years after the financial payment date of the debt or the final payment date of any obligations or series of bonds issued to refund directly or indirectly all of any portion of the debt, whichever is later.

DEBT ISSUANCE AND MANAGEMENT (continued)

The Superintendent or designee shall annually report to the Board regarding debts issued by the district, including information on actual and projected tax rates, an analysis of bonding capacity, ratings on the district's bonds, market update and refunding opportunities, new developments for California bond financings, and the district's compliance with post-issuance requirements.

*Legal Reference:*EDUCATION CODE5300-5441 *Conduct of elections*15100-15262 *Bonds for school districts and community college districts*15264-15276 *Strict accountability in local school construction bonds*15278-15288 *Citizen's oversight committees*15300-15425 *School Facilities Improvement Districts*17150 *Public disclosure of non-voter-approved debt*17400-17429 *Leasing of district property*17450-17453.1 *Leasing of equipment*17456 *Sale or lease of district property*17596 *Duration of contracts*42130-42134 *Financial reports and certifications*ELECTIONS CODE1000 *Established election dates*GOVERNMENT CODE8855 *California Debt and Investment Advisory Commission*53311-53368.3 *Mello-Roos Community Facilities Act*53410-53411 *Bond reporting*53506-53509.5 *General obligation bonds*53550-53569 *Refunding bonds of local agencies*53580-53595.55 *Bonds*53850-53858 *Tax and revenue anticipation notes*53859-53859.08 *Grant anticipation notes*CALIFORNIA CONSTITUTIONArticle 13A, Section 1 *Tax limitation*Article 16, Section 18 *Debt limit*UNITED STATES CODE, TITLE 1578o-4 *Registration of municipal securities dealers*UNITED STATES CODE, TITLE 2654E *Qualified Zone Academy Bonds*CODE OF FEDERAL REGULATIONS, TITLE 17240.10b-5 *Prohibition against fraud or deceit*240.15c2-12 *Municipal securities disclosure*CODE OF FEDERAL REGULATIONS, TITLE 261.103 *Interest on state and local bonds*1.141 *Private activity bonds*1.148 *Arbitrage and rebate*1.149 *Hedge bonds*1.6001-1 *Records*

Legal Reference: continued (see next page)

Legal Reference: (continued)

Management Resources:

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS

California Debt Issuance Primer

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016

Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015

Investment of Bond Proceeds, Best Practice, September 2014

Selecting and Managing Municipal Advisors, Best Practice, February 2014

Debt Management Policy, Best Practice, October 2012

Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

INTERNAL REVENUE SERVICE PUBLICATIONS

Tax Exempt Bond FAQs Regarding Record Retention Requirements

Tax-Exempt Governmental Bonds, Publication 4079, rev. 2016

U.S. GOVERNMENT ACCOUNTABILITY OFFICE PUBLICATIONS

Internal Control System Checklist

WEB SITES

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

Government Finance Officers Association: <http://www.gfoa.org>

Internal Revenue Service: <https://www.irs.gov>

Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA):

<http://www.emma.msrb.org>

U.S. Government Accountability Office: <http://www.gao.gov>

U.S. Securities and Exchange Commission: <https://www.sec.gov>

Policy
adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.